

ARIZONA Skill Test Instructions

Introduce/re-introduce yourself and your Actor.

Sit side by side with each candidate and individually read these instructions out loud as the candidate follows along. Must be individually read, word for word, with every candidate tested

Welcome to your skill test.

I do not decide whether or not you have passed or failed your skill test. I will only observe and record whether or not you **actually** perform all the steps on each of the five tasks that make up your skill test. D&S Diversified Technologies staff in Findlay, OH will officially score your test.

You will have up to 35 minutes to complete five skill tasks. I will let you know when 15 minutes remain.

Please **actually perform and demonstrate** the five tasks the computer has randomly chosen for you.

Each of the five tasks has a scenario. I will read one scenario at a time for you. After you understand the scenario, please demonstrate the task.

Anytime during your 35 minute skill test, you may ask me to reread any scenario. Anytime during your 35-minute test you may repeat or correct any task or step on a task that you believe you did incorrectly. To make a correction, you must tell me the specific task to be corrected and what step or steps you will **re-demonstrate**.

Complete each task as if you are entering a new resident's room. You may use and move any equipment or supplies as necessary to accomplish each task. **Take charge** of your workspace.

When you finish each task, tell me you are finished with the task and come back to this **relaxation area**. When we have set up the next task I'll read the next scenario to you. Try to relax and be calm.

If you finish all five tasks, within the allowed 35 minutes, you may still go back and correct anything you think you performed incorrectly or forgot to demonstrate OR tell me you are finished with your skill test.

You will begin with the task of hand washing. After demonstrating hand washing as your first task you may then tell me when you should wash your hands as you demonstrate the steps in each of your remaining four tasks. **Steps that are only verbalized will not count** unless specifically allowed for in a scenario.

It may help you if you talk yourself through each step as you **actually perform** the steps for each of your five tasks.

Your other four tasks will be, _____, _____, _____, _____. You don't have to remember these four tasks, because I'll read the scenario for each task to you as we progress through the skill test, one task at a time.

I will now show you the supplies and equipment you may use for your five tasks. Your skill test time will start when you begin the hand washing task.

I cannot answer any questions once we begin the test. Do you have any questions now?

(Next: The RN observer shows the candidate the equipment location and demonstrates the use of just the equipment the candidate will need for his/her five-tasks. **Always** demonstrate where you want the candidate to knock when entering the room, bed brakes and bed controls, privacy curtain, call bell, and any other things unique to the test site. Be sure the candidate signs the recording sheet on which you have already printed his/her name *if it will be needed for one or more of the five tasks*. Do not look at the recording sheet again until the candidate leaves the skill test area. Be sure you have indicated, to the candidate, where the relaxation "waiting" area will be. Answer any remaining questions and begin the skill test by reading the scenario for hand washing word-for-word. Start your timer when the candidate makes his/her move to start the hand washing task.)
