

# ARIZONA WRITTEN TEST INSTRUCTIONS

To be read aloud to all candidates before beginning the written portion of a paper and pencil exam. A copy is to be placed by each written test station, so the candidate may read along initially and then refer back to these directions during his/her paper written test.

**CANDIDATES ARE NOT ALLOWED TO LEAVE THE WRITTEN TEST ROOM UNTIL DONE WITH THEIR TEST. IF NEEDED, TAKE A RESTROOM BREAK BEFORE WE BEGIN READING THESE INSTRUCTIONS. CELL PHONES (PAGERS, LAPTOPS, ETC.) ARE NOT ALLOWED IN THE TESTING ROOM. ANYONE CAUGHT WITH THESE ITEMS WILL BE ASKED TO LEAVE AND FORFEIT THEIR TESTING FEE. ANYONE CAUGHT USING A CELL PHONE (TEXTING/GOOGLING/ETC.) DURING TESTING WILL BE REMOVED FROM THE TESTING AREA AND WILL FORFEIT THEIR TESTING FEES AND WILL NOT BE PERMITTED TO TEST FOR SIX MONTHS.**

Make only 75 marks on your quick score answer form. DO NOT fill in any other bubbles on your Quick Score Answer form, except questions 1 through 75 at the bottom of the scan form marking either A, B, C or D.

Be sure to make your marks clear and dark and stay within the bubble. Use only a #2 pencil.

**No bubbles** will be filled in on your Quick Score Answer form for your name. Each answer form is individualized and preprinted with your name and ID number, so you do not need to make any marks at the top of the quick score answer form. **Please** just be sure that your name is spelled correctly on the top of your Quick Score Answer form. Tell me if any name or ID number correction needs to be made.

Double check that the **Written Test Number** printed on the top of your Quick Score Answer Form matches the Written Test number printed on your Written Test booklet. Tell me if these numbers do not match.

**DO NOT** make any marks in your written test booklet. If needed, you may do math calculations on the scratch paper provided to you. If you need a calculator, please quietly approach the written test proctor and one will be provided for your use.

You will have a maximum of 90 minutes to complete the Written Test. I will tell you when there are 15 minutes remaining.

When you are finished with the written test **double check** the marks you have made on your Quick Score Answer form and then quietly bring to me your test booklet, Quick Score Answer form, **scratch paper**, calculator (if used) and this instruction sheet. I will quietly direct you to your next area.

I may **not** answer any questions during the Written Test. Are you ready to begin the written test now?

