

D&S Diversified Technologies

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PROVIDING CNA TESTING SOLUTIONS THROUGHOUT DELAWARE

TESTING SITE AGREEMENT

This agreement **MUST** be accompanied by **Form 1503 DE**

Facility Name: _____ Phone: (____) _____ - _____

Address: _____ City: _____ State: _____ Zip: _____

hereinafter known as the Testing Site, will allow STNA Written and Skill Tests to be administered at our facility, under the following guidelines for **FIXED and/or FLEXIBLE** testing schedules.

As a FLEXIBLE Schedule Test Site (In Facility) we will comply with the following guidelines:

1. NO more than twelve Candidate applications may be submitted per testing date per Observer.
2. We will complete and mail or fax this **Form 1502 DE and Form 1503 DE** to D&S Diversified Technologies.
3. We will supply D&S DIVERSIFIED TECHNOLOGIES an approved area for testing CNA candidates on the Written and Skill Tests. The written test area and the skill test area may be used for up to 9 hours on test day.
4. We will contact an Observer on the D&S Diversified Technologies approved Observer list and mutually agree to a test date. We will then **IMMEDIATELY** contact (phone, fax or email) D&S Diversified Technologies and inform them of the scheduled test date.
5. We will use **Form 1101 DE** and **Form 1402 DE** to apply for tests for Candidates who complete our Delaware Health and Social Services approved CNA training course.
6. We will assume all liability for our Candidates tested in our facility because they are our employees or trainees.
7. We agree to unannounced visits by the Delaware Health and Social Services and/or D&S DIVERSIFIED TECHNOLOGIES for the purpose of observing tests in progress.

As a FIXED Schedule or Test AGENCY (TAG) Test Site (Regional) we will comply with the following guidelines:

1. We will supply an area to be used by a D&S DIVERSIFIED TECHNOLOGIES certified, independently contracted, Observer (OB) or TAG employed, D&S DT certified Observer to administer Written and Skill Tests for up to but no more than twelve Candidates per day. The area will be free from distractions for up to nine hours on testing days.
2. We will complete and mail or fax this **Form 1502 DE** and **Form 1503 DE** to D&S DT.
3. We will mutually agree to schedule test dates up to fifty-two weeks in advance and/or schedule TAG site selected test dates in mutual agreement with D&S DIVERSIFIED TECHNOLOGIES.
4. We agree to unannounced visits by the Delaware Health and Social Services and/or D&S DT for the purpose of observing tests in progress.
5. On testing days, we will allow an independently contracted OB, their Actor, WTP and test Candidates admittance to our designated Test Site. We will hold them accountable for damage, theft or any other act or action harmful to the facility in any way. D&S DIVERSIFIED TECHNOLOGIES assumes no liability for independently contracted Observers, their Actors, WTPs or Candidates.

I certify that our site is under no Delaware Health and Social Services sanctions and I have read, understood and will abide by the guidelines listed herein.

Site Administrator Signature: _____ Date: ____/____/____

Contact Phone Number: _____ Email: _____

Print designated contact person: _____

D&S DIVERSIFIED TECHNOLOGIES use ONLY: Site # : _____ assigned on ____/____/____ by _____