



**MONTANA NURSING ASSISTANT – HEADMASTER  
TEST SITE EQUIPMENT LIST AND AFFIDAVIT FORM 1503MT**  
(This list MUST be accompanied by **Form 1502MT**)

The testing site must include all of the materials necessary to properly administer any of the randomly selected skill tests. The RN observer is required to review all of the skill tests they receive prior to administration and ensure that the appropriate laboratory equipment is available prior to testing. Please refer to the following list for equipment requirements.

**Equipment Provided by Testing Site**

- Bed with working brakes & height adjustments (side rails optional)
- Bedpan (Standard and Fracture)
- Bedside stand
- Blood pressure cuffs (two sizes)
- Call bell (doesn't have to be a working call bell)
- Cane
- Catheter with tubing
- Chair
- Clothing Protector
- Dentures & denture storage container
- Disposable peri-cloths
- Emesis basin
- Food tray, napkins, plate & silverware
- Gait belt/transfer belt
- Graduate (25cc increments)
- Hand-washing sink with warm running water
- Ice scoop
- Incontinence pad/CHUXs
- Linen Hamper
- Linens: Bath blanket, bedspread, blankets, draw sheet, fitted bottom sheet, flat top sheet, towels - hand & bath, washcloths
- Liquid soap, paper towels
- Mannequin (anatomically correct)
- Mechanical lift
- Over-bed table
- 4 Pillows , 4 pillowcases
- Resident gown
- Scale: Standard upright or analog scale
- Teaching stethoscope
- Urinal
- Urinary bag
- Walker
- Water Pitcher
- Washbasin
- Wastebasket
- Wheelchair with working brakes and footrests
- Working privacy curtain(s)

**RN Test Observer Provided Equipment and Consumables**

- 2 Clear 240 cc glasses – 1 clear 120 cc juice glass  
(available from Headmaster for \$15.00 plus shipping)
- #2 pencils for paper knowledge test administration
- Actor clothing: Over-sized button shirt or sweater & sweat pants, resident gown, robe, slippers or nonskid socks
- Alcohol/antiseptic wipes/Alcohol swabs
- Cassette tape player with headphones or head phones for computer testing for oral test administration with AC dapter or fresh batteries.
- Digital oral thermometer and sheaths for probe
- Disposable gloves
- Disposable gown
- Emery boards & orange stick
- Food (individual servings) of applesauce, pudding, etc.
- Hair brush, hair pick, comb & mirror
- I&O recording pads (supplied with test materials)
- Knee high anti-embolism elastic stocking that fits actor
- Lotion
- Marbles in an open basin labeled ICE
- Mouth care items: denture brush, mouthwash, toothbrush and/or toothettes, toothpaste
- Nail file, nail clippers, nails brush
- Pre-measured "urine" fluid amounts in unmarked containers
- Tissues & toilet paper
- Clock or countdown timer with alarm for timing tests.
- Watch with a second hand

I certify all the equipment and supplies listed herein, are in good working order and are available to be used during CNA testing, otherwise specifically list the defective or missing equipment/supplies here:

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**Site Affidavit:** We hereby certify that

Facility Name: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

has the equipment listed herein and will make the equipment available HEADMASTER certified RN observers (independent contractors) or proctors for the purpose of administering NA knowledge and skill tests to nursing assistant candidates at our site.

Site Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Test Observer Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_