



RN TEST OBSERVER: PLEASE SIGN AND RETURN THIS FORM (1504MT) WITH YOUR TEST MATERIALS

MONTANA NURSING ASSISTANT – HEADMASTER

OBSERVER EQUIPMENT LIST PRE-TEST INVENTORY CHECK LIST MONTANA - FORM 1504MT

The testing site must have all of the equipment and supplies necessary for RN test observers/proctors to properly observe the candidate's demonstrations of any of the Montana approved randomly selected, skill tasks. The RN observer/proctor is required to review all of the skill tests received prior to use and insure that the proper test site equipment is available prior to testing. Please refer to and check off each item on the following list of required test equipment and supplies all needed for each test event to be successful.

Equipment Provided by Testing Site

- ☐ Bed with working brakes & height adjustments (side rails optional)
- ☐ Bedpan (Standard and Fracture)
- ☐ Bedside stand
- ☐ Blood pressure cuffs (two sizes)
- ☐ Call bell (doesn't have to be a working call bell)
- ☐ Cane & Walker
- ☐ Catheter with tubing
- ☐ Chair
- ☐ Clothing Protector
- ☐ Dentures & denture storage container
- ☐ Disposable peri-cloths
- ☐ Emesis basin
- ☐ Food tray, napkins, plate & silverware
- ☐ Gait belt/transfer belt
- ☐ Graduate (25cc increments)
- ☐ Hand-washing sink with warm running water
- ☐ Ice scoop & pitcher
- ☐ Incontinence pad/CHUXs
- ☐ Linen Hamper
- ☐ Linens: Bath blanket, bedspread, blankets, draw sheet, fitted bottom sheet, flat top sheet, towels - hand & bath, washcloths
- ☐ Liquid soap, paper towels
- ☐ Mannequin (anatomically correct)
- ☐ Over-bed table
- ☐ 4 Pillows , 4 pillowcases
- ☐ Resident gown
- ☐ Scale: Standard upright or analog scale
- ☐ Teaching stethoscope
- ☐ Urinal
- ☐ Urinary bag
- ☐ Wall Clock
- ☐ Washbasin
- ☐ Wastebasket
- ☐ Wheelchair with working brakes and footrests
- ☐ Working privacy curtain(s)

RN Test Observer Provided Equipment and Consumables

- ☐ 2 Clear 240 cc glasses – 1 clear 120 cc juice glass (available from Headmaster for \$15.00 plus shipping)
- ☐ #2 pencils for paper knowledge test administration
- ☐ Actor clothing: Over-sized button shirt or sweater & sweat pants, resident gown, robe, slippers or nonskid socks
- ☐ Alcohol/antiseptic wipes/Alcohol swabs
- ☐ Digital oral thermometer and sheaths for probe
- ☐ Disposable gloves
- ☐ Disposable gown
- ☐ Emery boards & orange stick
- ☐ Food (individual servings) of applesauce, pudding, etc.
- ☐ Hair brush, hair pick, comb & mirror
- ☐ Recording Forms for measurements (supplied with test materials)
- ☐ Knee high anti-embolism elastic stocking that fits actor
- ☐ Lotion
- ☐ Marbles in an open basin labeled ICE
- ☐ Mouth care items: denture brush, mouthwash, toothbrush and/or toothettes, toothpaste
- ☐ Nail file, nail clippers, nails brush
- ☐ Pre-measured "urine" fluid amounts in unmarked containers
- ☐ Tissues & toilet paper
- ☐ Clock or countdown timer with alarm for timing tests.
- ☐ Watch with a second hand
- ☐ Basic function calculator

☐ **RN Test Observers:** Checking this box means I certify all the equipment and supplies listed herein, were in good working order and were available to be used during my test event, otherwise specifically list the defective or missing equipment/supplies here.

Please call HEADMASTER at 1-800-393-8664 if we can be of assistance.

RN Observer Affidavit: I am a Montana certified RN test observer/proctor and I provided secure, consistent, unbiased, testing oversight and administration during this test event.

Test Observer Signature: _____ Date: ____/____/____