



TESTING SITE EQUIPMENT LIST AND AFFIDAVIT Form 1503OK

THIS LIST MUST BE ACCOMPANIED BY FORM 1502OK

The Testing Site must include all of the materials necessary to properly administer any of the randomly selected Skill tests. The Evaluator/Observer is required to review all of the Skill Tests they receive prior to administration and ensure that the appropriate laboratory equipment is available prior to testing. Please refer to the following list for equipment requirements.

EQUIPMENT PROVIDED BY TESTING SITE

- Long-term Care Bed with side rails, working bed brakes
- Laundry Hamper, Bedpan
- Bedside Stand -- Over Bed Stand
- Wheelchair with working brakes and footrest
- Standard Scale or Analog Scale
- Hand Washing Sink with running water, Liquid Soap, & Paper Towels
- Wash Basin – Emesis Basin
- Output Measurement Container/Graduate
- Wastebasket , Wall Clock
- Call Light--doesn't have to be a working call light
- Gait belt/Transfer belt, Walker, Quad Cane
- Gloves
- Food Tray, Plate, Silverware
- Linens including: pillows and top linens, pillowcases, flat & fitted sheets, bath blanket, towels and wash cloth, water proof pad, blanket, resident's gown
- Dentures, Denture Container
- Mannequin (perineal area for female)
- Teaching Stethoscope
- Privacy Curtain (may not be a portable screen)

ADDITIONAL EQUIPMENT PROVIDED BY EVALUATOR/OBSERVER OR FLEXIBLE TEST SITE

- Headphones for computer (used for Oral Test administration.)
- Toothbrush, Toothpaste, and Cup
- Lotion, Comb and Brush
- Pen and/or Pencil to record TPR and weight
- Intake and Output Recording Sheets (Post-It pads available from Headmaster upon request)
- Liquid Soap
- Tissues
- Sheaths for oral thermometer
- Pants, Shirt and Socks
- Extra Linens
- Egg timer (preferably two)
- Orange Stick and Nail File
- Robe, Oversized Pants and Shirt
- Oral Digital Thermometer, Alcohol/ Alcohol pads
- Non Skid Shoes or Slippers
- Sample Food Items, (choice of individual portion size applesauce, pudding, Jello etc.)
- Napkin and Diet Card
- (2) 240 cc cup and (1) 120 cc juice glass
(AVAILABLE FROM HEADMASTER FOR \$15/SET + SHIPPING)

Testing Sites and Observers may mutually agree to a different mix of equipment distribution and a Test Observer may use their consumable supplies reimbursement to purchase consumables from the test site, or bring linen and take care of laundry depending on mutual agreement with the test site. Please call HEADMASTER toll free at 1-800-393-8664 if we can be of assistance regarding these issues.

SITE AFFIDAVIT

We hereby certify that:

Facility Name: _____

Phone: _____ Ext: _____ Fax Number: _____

Contact Person's Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

has the equipment listed herein and will make the equipment available to HEADMASTER certified RN Observers (independent contractors) for the purpose of administering NA written and Skill Tests to nursing assistant Candidates at our Site.

Site Administrator Signature: _____ Date: ____/____/____

Test Observer Signature: _____ Date: ____/____/____