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OREGON NURSE AIDE

## RN TEST OBSERVER SKILL TEST CHECKLIST

### TEST RESULTS

#### **READ OUT LOUD TO GROUP IN WAITING/HOLDING AREA**

**“TEST RESULTS WILL BE AVAILABLE ON-LINE AFTER 6:00 P.M. (MOUNTAIN TIME) THE BUSINESS DAY THE TESTS ARE SCORED.”**

**LOGIN TO TMU USING YOUR USER ID AND PASSWORD TO SEE YOUR RESULTS.**

### **WHEN THE CANDIDATE ENTERS THE SKILL TEST AREA THE RN TEST OBSERVER WILL:**

1. Sit beside the candidate in the designated relaxation area.
2. Check the candidates ID against the candidate's name on the skill test you have in front of you.
3. Ask the candidate if they have any questions about the skill test instructions they read before coming into the skill test area. Specifically ask:
  - **"Do you understand that you can ask me to reread any scenario at any time?"**
  - **"Do you know that you can correct anything you think you demonstrated incorrectly, at any time?"**
4. Tell the candidate the tasks they are to demonstrate.
5. Show the candidate the equipment /supplies location and demonstrate the use of just the equipment the candidate will need for his/her tasks.
6. Ask the candidate if they have any questions.
7. Read the first scenario.
8. Start both timers when the candidate begins the first task. Record the start time either in the computer or paper skill sheets.

### **REMEMBER TO:**

- Always demonstrate where to knock, locking of the bed brakes and bed controls, privacy curtain, call bell and any other things unique to the test site. Tell the candidate that they may use or move any equipment or supplies as necessary to accomplish the assigned tasks. Point out where the supplies are for only the tasks the candidate will be performing. Demonstrate how to open/close the drain on the urinary drainage bag, how to turn on the thermometer and put a sheath on, how to turn on the pulse oximeter and put it on finger, how to turn on the electronic blood pressure monitor and point out the artery marker on the cuff; and where the heel is on the anti-embolic stocking (and point out on the laminated stocking sheet which stocking they are using), if the candidate has one of these skill tasks.
- Be sure the candidate signs the recording form on which you have already printed his/her name, *if it will be needed* for one or more of the tasks. Make sure the recording form is on a small clipboard.
- Be sure you have instructed the candidate as to the location of the designated relaxation "waiting" area.
- Answer any remaining questions the candidate may have, remind the candidate that you may not answer any questions once the skill test begins.
- Begin the skill test by reading the first task scenario word-for-word (the first task will be one of the following: Bedpan and Output with required Hand Washing; Catheter Care of a Male with required Hand Washing; Isolation Gown and Gloves-Emptying a Urinary Drainage Bag with required Hand Washing; Perineal Care of a Female with required Hand Washing or Perineal Care of a Male with Changing a Soiled Brief with required Hand Washing).
- Start your timer(s) when the candidate makes his/her move to start his/her first task.

### **CLOSURES WHEN FINISHED WITH SKILL TEST:**

**If time is remaining** (candidate completed in less than 45 minutes) say:

- "You have \_\_\_\_ minutes remaining. You have just completed the tasks of \_\_\_\_, \_\_\_\_, \_\_\_\_, and/or \_\_\_\_\_. (Read the tasks assigned.) Are you finished?" When you get the "yes", say "Thank you for coming."
  - Direct the candidate to the holding area if they need to take a knowledge exam, or if finished with their exams, let them know they are free to leave the testing site.

**When time is up** and the 45 minute audible buzzer sounds, say:

- "Your allotted time has elapsed. Thank you for showing us your skill demonstrations today."
  - Direct the candidate to the holding area if they need to take a knowledge exam, or if finished with their exams, let them know they are free to leave the testing site.

**EXIT SURVEY INFORMATION:** Inform candidates they will receive a link to fill out the Exit Survey using SurveyMonkey when they log in to their records to see their test results. The Exit Survey is optional and we value their honest feedback regarding their testing experience.