

# HEADMASTER/SOUTH DAKOTA APPROVED TEST SITE EQUIPMENT LIST:

The Test Site MUST include all of the materials necessary to properly administer any of the randomly selected Skill tests. The Test Observer is required to review all of the Skills Tests they receive prior to administration and ensure the appropriate laboratory equipment is available prior to testing. Please refer to the following list for equipment requirements.

## Skill Test Room Requirements

- Privacy curtain
- Long-term care bed
  - o **Optional moving side rails**
  - o Must have working brakes
  - o Must be pre-made with full set of linens
- Bedside stand
- Over bed table
- Hand washing sink with running water
  - o Liquid soap
  - o Paper towels
  - o Wastebasket

## Skill Test Equipment List

- Alcohol Swabs
- Antiembolic/Elastic Stocking
- Bar Soap
- Bedpans
- Bib/Clothing Protector
- Biocular (teaching) Stethoscope
- Blood Pressure Cuff
- Call light—doesn't have to be a working call light
- Cane
- Catheter w/Tubing
- Chair
- Clothing items (various sizes)
  - o Patient Gown
  - o Patient Robe
  - o Slippers (non-skid socks)
  - o Shirt/Sweater
- Cups/glasses
  - o Two clear 8oz (240cc) glasses
  - o One clear 4oz (120cc) juice glass
- Dentures with Denture Storage Container
- Disposable Isolation Gown & Gloves
- Disposable Peri-cloths
- Emesis Basin
- Food Items—Individual Servings of Applesauce/Pudding
- Food tray
  - o Napkin
  - o Plate
  - o Silverware
- Gait Belt or Transfer Belt
- Graduate Cylinder—25cc increments
- Hair Brush, Hair Pick and/or Comb

- Ice Scoop
- Linen Hamper
- Linens
  - o Bedspread
  - o Bath Blanket
  - o Blankets
  - o 1 Flat Sheet
  - o 1 Fitted Sheet
  - o Pillowcases
  - o Pillows and Wedges
  - o Towels—Both Hand & Bath
  - o Under Pad/chuk
  - o Washcloths
- Lotion
- Marbles in an open basin labeled ICE
- Mouthcare Items
  - o Denture Brush
  - o Mouthwash
  - o Toothbrush /Toothettes
  - o Toothpaste
- Nail Care Items
  - o Nail file
  - o Nail clippers
  - o Nail Brush
- I & O Pads
- Pencil
- Standard Scale OR Analog Floor Scale
- Tissues
- Walker
- Water Pitcher
- Wheelchair
  - o Must have locking brakes

## Knowledge Test Requirements

- 12 #2 pencils
- A tape player/Walkman with stereo headphones OR headphones and sound card on WebEtest® computer. The Test Administrator must ensure that the tape player either has an AC adapter to plug into an available outlet, or has fresh batteries. (For Oral Test administration)

**Please call SDHCA at 1-800-952-3052 or HEADMASTER at 1-800-393-8664 if you have any questions.**

**Site Affidavit:** I hereby certify the facility listed below has the equipment listed herein and will make the equipment available to HEADMASTER certified Test Observer for the purpose of administering NA Knowledge and Skill tests to nurse aide candidates at our Site.

Facility Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Test Observer Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_