

# D&S DIVERSIFIED TECHNOLOGIES

PO Box #418, FINDLAY, OH 45839-0418  
 TOLL FREE 877-201-0758 – FAX 419-422-8367 – www.hdmaster.com  
**PROVIDING CNA TESTING SOLUTIONS THROUGHOUT TENNESSEE**

## D&S Diversified Technologies TESTING AND REGISTRY APPLICATION RATE STRUCTURE

**Option 1 or 2 (below) and the Payment Option MUST be completed**

- For **initial applications** include one **Form 1101 TN & Training Roster/Certificate** for **EACH CANDIDATE**
- For D&S DT **retest applications** include **Form 1301 TN (D&S DT failure notice)** from **EACH CANDIDATE**
- **Regular and priority faxed applications** **MUST be received in Findlay 10 Business Days before 1<sup>st</sup> requested test date.**

### OPTION 1 FIXED Test Dates - Candidates that must use Fixed (Regional) Test sites – Please pick a 1<sup>st</sup> and 2<sup>nd</sup> choice from Form 1700 TN

**1<sup>st</sup> Choice Test Date:** (From 1700 TN Test Schedule)

**2<sup>nd</sup> Choice Test Date:** (From 1700 TN Test Schedule)

4 Digit Test Site # \_\_\_\_\_ Test Site Name \_\_\_\_\_

4 Digit Test Site # \_\_\_\_\_ Test Site Name \_\_\_\_\_

Test Month \_\_\_\_\_ / \_\_\_\_\_ Test Date \_\_\_\_\_

Test Month \_\_\_\_\_ / \_\_\_\_\_ Test Date \_\_\_\_\_

### OPTION 2 FLEXIBLE Test Dates – Training & Educational Programs testing in their own facilities

Name of Flexible Test Site: \_\_\_\_\_ **Mutually agreed upon Pre-Scheduled Test Date** \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Print Flexible Site Contact Person's Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Assigned 4 Digit Test Site #: \_\_\_\_\_ (From approved facility application form 1502 TN)  
 Site Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Name of agreed upon Observer: \_\_\_\_\_  
 Starting test times agreed to: \_\_\_\_\_ AM flight \_\_\_\_\_ PM flight

**Make payment to D&S Diversified Technologies --- PO Box #418, Findlay, OH 45839-0418**

We accept Visa, MasterCard, money orders, cashiers checks and facility checks. **We do not accept personal checks.**  
 If applications are faxed, I understand that I will be charged a \$5.00 fax fee per application, which I authorize to be charged to my credit card. Fax fees are not reimbursable by TDH. First time testers will be charged for both the written and skills tests. Retest applicants will be charged for the portion(s) previously failed. Candidate Names(s): \_\_\_\_\_ Billing Zip Code \_\_\_\_\_  
 Credit Card # (Visa, MC) \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Print Name as it appears on credit card: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_  
**PO Number for credit approved Organizations:** \_\_\_\_\_ **Name:** \_\_\_\_\_  
**Print Contact Person:** \_\_\_\_\_ **and list phone number:** \_\_\_\_\_

**Please Note:** If forms are incomplete and/or the required documentation or valid payment is not included, this application will not be accepted and will be returned for completion. The submission date will be officially recorded upon receipt of the correct information.

Tests/Services/Fees	#	Advance Pay	TDH funded	Total Cost
Written		\$35.00ea	NA	
Oral		\$35.00ea	NA	
Skills		\$53.00ea	NA	
Priority Fax Service		\$5.00ea	\$5.00ea	
Express Service Fee		\$15.00ea	\$15.00ea	
Express Overnight Shipping		\$19.50	\$19.50	
No Show		No Refund	\$40.00ea	
Reschedule		\$35.00ea	\$35.00ea	
Cancellation		Partial Refund	\$25.00ea	

**10 Day PRIORITY FAX SERVICE (Optional) Fax**  
 419-422-8367 available Monday-Friday 8:00am-3:00pm  
 EST – Holidays Excluded. Applications will be processed and notification letters mailed on the day the applications are received by fax. Ten (10) work days advanced notice before 1<sup>st</sup> Test Date choice is still required.  
**EXPRESS SERVICE:** Application must be received 5 work days prior to 1<sup>st</sup> requested test date. Additional \$15 per candidate plus express overnight shipping charge of \$19.50 (No additional Fax charge.)  
**WEBTEST© High Volume users electronic application submission.** Call 1-877-201-0758 for more information..  
 \*\*If you fax in applications please do not mail originals.  
**NO PERSONAL CHECKS. Candidates may ONLY send cashiers check, money order, Visa or MasterCard. Checks from Facilities**

CANDIDATES CURRENTLY EMPLOYED AS NURSE AIDES IN LONG TERM CARE FACILITIES, DO NOT INCLUDE ANY PAYMENT. Please fill out employer name & address on 1101 or 1301 & obtain your supervisor's signature. The submission of this application certifies that Testing Services are requested for the candidates included on the **attached registration roster/certificate**. D&S DT is hereby authorized to proceed with testing and the applicant(s) understand(s) and agree(s) to abide by D&S DT testing, retesting, scheduling, rescheduling, cancellation and No show policies. I understand by signing this form that if I faxed in my form my credit card will be billed a \$5.00 fax fee. I also understand that if this is my first time testing that I must take both the written and skill test. If this is a re-take test I must re-take the portion that I failed. I understand that if paid by credit card that my credit card will be billed for both the written and skill test or for the portion of the test that I failed plus the \$5.00 fax fee and the express charges if received less than 10 business days from my requested testing event.

Authorization Signature \_\_\_\_\_

Print name \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_