



WISCONSIN NURSE AIDE RN TEST OBSERVER / KNOWLEDGE TEST PROCTOR / ACTOR CONFIDENTIALITY / NONDISCLOSURE AGREEMENT - FORM 1501WI

This agreement MUST be accompanied by *Form 1505WI* or *Form 1511WI*

This form must be completed and signed by new Actors and/or Knowledge Test Proctors who assist with testing.

I acknowledge the confidential nature of the nursing assistant competency examination. This includes the materials, processes, procedures and content of both the knowledge and manual skills portions of the examination. I agree to safeguard the confidentiality of all information about the nursing assistant competency examination. I will not disclose any portion of the examination materials and I will not disclose the processes or procedures necessary to administer or pass the examination nor will I disclose any examination results with instructors or administrators of any training facility or program.

If I am an RN Observer, I will not test or be involved in testing students I have trained, family members or close personal friends.

If I am a knowledge test proctor or an actor, I will not be involved in the testing of family members or close personal friends, except in emergency situations as provided for in the D&SDT-HEADMASTER and Wisconsin Guidelines. Also, **I UNDERSTAND THAT AS AN ACTOR OR KNOWLEDGE TEST PROCTOR, I WILL NOT BE PERMITTED TO APPLY AND TAKE THE WISCONSIN NURSE AIDE TEST FOR 6 MONTHS FROM THE DATE THAT I LAST WORKED AS AN ACTOR OR KNOWLEDGE TEST PROCTOR.**

This agreement extends to and includes, but is not limited to, allowing unauthorized persons to hear, view, videotape or otherwise gain any knowledge about the exam before, during or after the administration of an exam.

I recognize that disclosing or revealing, or allowing this information to be disclosed or revealed constitutes a violation of this agreement and could place my nursing license at risk and/or be subject to prosecution to the full extent of the law and/or a \$100,000 fine. I agree to immediately report any known or suspected breach in security relative to the nurse aide competency examination by calling the D&SDT-Headmaster home office at (800) 393-8664.

RN Test Observer Name (Print Clearly or Type)

Email Address

Observer Address, City, State, Zip

(_____)_____
Phone #

Actor Name (Print Clearly or Type)

Social Security #

Actor Address, City, State, Zip

(_____)_____
Phone #

Knowledge Test Proctor Name (Print Clearly or Type)

Social Security #

Knowledge Test Proctor Address, City, State, Zip

(_____)_____
Phone #

RN Test Observer Signature

Actor Signature

Knowledge Test Proctor Signature

Date: ___/___/___