



WISCONSIN NURSE AIDE
TESTING SITE EQUIPMENT LIST AND AFFIDAVIT-FORM 1503WI

(This list MUST be accompanied by Form 1502WI)

To be approved the testing site must have all of the materials necessary to properly administer any of the randomly selected skill tests. The RN Test Observer is required to review all of the skill tests they receive prior to administration and ensure that the appropriate skill testing equipment is available prior to testing. Please refer to the following list for equipment and supplies requirements.

EQUIPMENT PROVIDED BY TESTING SITE

- At least three internet-connected computers in Knowledge Test area and/or provide an area and WiFi for RN Test Observer provided tablets or laptops.
Internet-connected computer, laptop or tablet in Skill Test area and/or internet access for RN Test Observer provided laptop or tablet
Long term care bed with working side rails, bed brakes and bed controls (beds that brakes are locked when bed is raised (legs stay down) and beds that alarm sounds when brakes are on are not acceptable, brakes have to be able to be manually engaged)
Bedside stand
Over bed stand
Commode (if toilet is not available in skills lab)
Gloves - in assorted sizes
Wheelchair with working brakes and removable footrests
Hand washing sink with warm running water, soap, & paper towels (must be no further than 20 second walk from skills area)
Balance scale or analog scale
Laundry receptacle (hamper)
Bed pans - 1 Standard and 1 Fracture Pan
Catheter with tubing
Urinary Drainage Bag with tubing
Tissue/Toilet paper
Wash basins, Emesis basins
Output measurement container/graduate
Wastebasket
Wall clocks w/second hand - in knowledge test room and skills lab
Call bell or signaling device (doesn't have to be a working call bell)
Isolation Gowns
Food tray, spoons
Linens including: wash cloths, towels, bath blankets, barriers (such as: water proof pads, chuxs, towels, etc.), resident's gowns, blankets, 4 pillows w/cases on and completely made bed(s) [if two beds at site, one for actor and one for mannequin] with pillow with case on, flat and fitted sheets, blanket or bedspread
Dentures (one plate, upper or lower, only for testing), denture container and denture cleanser

EQUIPMENT PROVIDED BY TESTING SITE (CONTINUED)

- Mannequin (anatomically correct - perineal area for female)
Working privacy curtain(s) (prefer that it is not a portable screen)
Hand sanitizer
Any signage (posters) or displays in skill test room that may cue candidates on skill performance must be covered or removed on test days

ADDITIONAL EQUIPMENT PROVIDED BY RN TEST OBSERVER

- RN Test Observer may provide own laptop or tablet for skill testing and three tablets or laptops for knowledge testing
Actor's toothbrush, toothpaste and paper cup
Scratch paper
Two (2) basic calculators - one for knowledge test/one in skill test
Official data recording forms - (available on D&SDT-Headmaster website)
Small clipboard to place recording form on
Two audible count-down timers (one for 15 minutes left warning and 1 for 30 minutes time up)
Non-skid footwear for Actor
Gait Belt sized for Actor
Knee-hi Anti-embolitic stocking sized for Actor
Lotion for Foot Care
Over sized button-up shirt, sweat pants, and socks that will easily fit over Actor's tank top and shorts
Sample food items (single serve size container of applesauce, pudding etc.)
Diet Card and napkins
1 clear 240ml glass and one clear 120ml glass for Feeding Task (bendable straws are recommended - glasses are provided by D&SDT-Headmaster)
ORAL TEST ADMINISTRATION: Earbuds/headphones that can plug into the computer-laptop-tablets speaker jack are needed.
Pre-measured "urine" fluid amounts in unmarked containers (hint: use yellow food coloring in water for bedpan and output and urinary drainage bag)
Basic watch with a second hand
Back up hand sanitizer
24 colored wash cloths, 12 towels (may be hand towels), four pillow cases to help minimize impact on test sites' laundry

ROOM REQUIREMENTS:

- Distraction Free Skills Lab - for administration of skills exam (with all equipment & supplies listed available & in good working order)
Distraction Free Knowledge Test Room - for administration of the knowledge exam
Holding or Waiting Area - where candidates may wait to take the exam component

Testing sites and RN Test Observers may mutually agree to a different mix of equipment distribution and a RN Test Observer may use his/her compensation to purchase consumables from the test site, depending on mutual agreement with the test site. Please call D&SDT-HEADMASTER toll free at 1-888-401-0462 if we can be of assistance regarding any of these issues.

Site Affidavit: We hereby certify that

Facility Name: _____

Phone: _____ Ext: _____ Fax Number: _____

Contact Person's Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

has the equipment listed herein and will make the equipment available to D&SDT-HEADMASTER certified RN Test Observers (independent contractors) for the purpose of administering Nurse Aide knowledge and skill tests to Nurse Aide candidates at our site.

Test Site Approving Site Administrator Signature: _____ Date: ____/____/____

RN Test Observer Signature: _____ Date: ____/____/____