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DBA HEADMASTER LLP

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Providing Medication Aide (MA) testing solutions for the United States

08/02/2006 VERSION 1.0 (REVISED)

Contact Information

Questions regarding test applications-test scheduling-eligibility to test:

Diversified Technologies.....8:00 am to 5:00 pm M-F..... (877) 851-2355
333 Oakland Avenue..... 9:00 am to 2:00 pm S.....
Findlay, OH 45840.....Fax....(419) 422-8328

Questions about Medication Aide training or certification status:

Ohio Board of Nursing
Ohio Medication Aide Certification 7:30 am to 4:30 pm M-F...(614) 466-3947
17 South High Street, Suite 400.....
Columbus, OH 43215-7410Fax (614) 466-0388

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Introduction

The purpose of a medication aide competency evaluation program is to ensure that candidates who are seeking to be medication aides understand the standards and can competently and safely perform the job of an entry-level medication aide. This handbook describes the process for taking the medication aide competency test and is designed to help prepare candidates for testing. There are two parts to the medication aide competency test—a multiple-choice written test and a skill test. Candidates must pass both parts of the test to be identified in Ohio as a Certified Medication Aide. The Ohio Board of Nursing has approved D&S Diversified Technologies to provide tests and scoring services for medication aide testing. To learn how to apply to take medication aide tests, please use this handbook or contact D&SDT at www.hdmaster.com or call local (419) 420-1605 or toll free 877-851-2355. This handbook should be kept for future reference. Expect to spend no more than 4 hours total at the test site on your testing day.

The Written Test

A written test proctor will hand out materials and give instructions for taking the written test. You will have a maximum of sixty (60) minutes to complete the 50 question written test. You will be told when fifteen (15) minutes are left. You may not ask questions about the content of the written test (such as “What does this question mean?”). Fill in only one (1) oval on the answer sheet for each question. **DO NOT** mark in the testing booklet. Marks in the test booklet will NOT be accepted as answers. Your answers must appear on the separate scan form answer sheet if you are taking a paper test. For WEBETEST®, electronic testing, you will use either the mouse or keyboard to choose your correct answers. You must have a score of 80% or better on the written portion of the test to pass the written portion.

All test materials must be left in the testing room. Anyone who takes or tries to take materials or information from the testing room is subject to prosecution to the full extent of the law and will be reported to the Ohio Board of Nursing and will not be allowed to take the test again without Ohio Board of Nursing approval.

Written Test Content Outline

The written test consists of 50 multiple-choice items/questions. Questions are selected from subject areas based on Ohio laws and rules and include questions from all the required categories as defined in the Ohio laws and rules. The subject areas and number of items are as follows:

Six Rights (6 items)	Error Reporting (2 items)
Medication Effects (10 items)	Role and Responsibilities (8 items)
Allowable Routes (2 items)	Terminology (4 items)
Controlled Substances (4 items)	State Regulations (2 items)
Medication Administration (10 items)	
Documentation (2 items)	

The Skill Test

The purpose of the skill test is to evaluate your medication aide clinical skills. You will find a complete list of skill tasks groupings printed in this handbook. Two task groupings will be randomly selected from the list for you to perform on your skill test. The steps that are listed for each skill task grouping are the steps required for a medication aide to completely perform the skill. You will be scored on these steps. You must successfully complete each of your two skill task groupings **without missing any key steps (the bolded steps)** to pass the skill portion of the test. If you fail a single skill task grouping you will have to take another skill test with two skill task groupings on it.

What to Expect

- Each of two scenarios associated with your two assigned task groupings will be read to you immediately before you do each grouping.
- After hearing a scenario you will go to and use the MAR to determine what medications to obtain from the locked medication cart and you will administer the medications obtained to a live resident actor.
- Listen carefully to all instructions given by the test observer. You may request to have either of the two scenarios repeated anytime during your skill test.

- Be sure you understand all instructions before you begin your skill test because you may not ask questions once the skill test begins.
- You will be given twenty-five (25) minutes to complete the two (2) task groupings. You must correctly perform both groupings in order to pass the skill test. You will be told when 15 minutes have elapsed.
- If you believe you made a mistake while performing a task, say so and then repeat the task or the step on the task you believe you performed incorrectly. You may repeat any step or steps you believe you have performed incorrectly any time during your allotted 25 minutes or until you tell the test observer you are finished with the skill test. Once the skill test has begun, the test observer may not answer questions.

ADA Accommodations

The Ohio Board of Nursing and D & S Diversified Technologies medication aide testing program provide reasonable accommodations for applicants with disabilities or limitations that may affect their ability to take the medication aide competency exam. Accommodations are granted in accordance with the Americans with Disabilities Act. If you are a candidate with a disability or limitation for which you wish to request an accommodation, please complete forms 1404OM located on our web site at www.hdmaster.com and return completed forms to D & S Diversified Technologies along with your initial application, or call 877-851-2355 for information. Please allow an additional two weeks to your normal testing time frames if requesting an ADA accommodation.

Manual Skill Tasks Listing

SKILL-1 Oral Liquid / Ear Drops Administration

- 1) Candidate uses hand sanitizer to clean hands.
- 2) Candidate obtains correct medications from the medication cart
- 3) **For each medication verbally identifies the correct drug label for correct resident's MAR**
- 4) **Verbalizes right drugs as the candidate obtains the medications from the cart**
- 5) **For each medication verbalizes right doses as candidate compares the labels to right resident's MAR**
- 6) **Medications selected are for the correct time**
- 7) **Medications selected are for the correct routes**
- 8) Locks medication cart
- 9) Opens container, Does not contaminate lid
- 10) Sets medication cup on level surface
- 11) **Pours correct amount of medication**
- 12) Checks for correct amount of medication at eye level
- 13) Greets resident
- 14) Introduces self as a medication aide
- 15) **Verbalizes right resident while using appropriate method of identification. i.e. picture, wrist band, or facility appropriate method of identification**
- 16) Explains procedure
- 17) Provides privacy
- 18) Assists resident to take medication
- 19) Lowers head of the bed
- 20) Head is turned toward right with left ear upward
- 21) Holds external ear flap and pulls up and back
- 22) **Instill two drops of medication into the ear**
- 23) Dropper tip does not touch inside of ear canal
- 24) Tells resident to not move their head for a few minutes
- 25) Places call light within reach
- 26) Candidate uses hand sanitizer to clean hands.
- 27) Maintains interpersonal communications during administration
- 28) Returns medication to the medication cart
- 29) Locks medication cart
- 30) **Documents administration on the medication administration record on the correct day**

SKILL-2 Topical Medication / Unit Dose Administration

- 1) Greets resident
- 2) Introduces self as a medication aide

- 3) **Verbalizes right resident while using appropriate method of identification. i.e. picture, wrist band, or facility appropriate method of identification**
- 4) Explains procedure
- 5) Provides privacy (must verbalize)
- 6) Listen to apical heart rate for 60 seconds with teaching stethoscope
- 7) Record heart rate on the MAR
- 8) **Recorded heart rate is within 5 beats of the observer's**
- 9) **Verbalizes whether or not to proceed with medication administration based upon heart rate obtained**
- 10) Candidate uses hand sanitizer to clean hands.
- 11) Candidate obtains correct medications from the medication cart
- 12) **For each medication verbally identifies the correct drug label for correct resident's MAR**
- 13) **Verbalizes right drugs as the candidate obtains the medications from the cart**
- 14) **For each medication verbalizes right doses as candidate compares the labels to right resident's MAR**
- 15) **Medications selected are for the correct time**
- 16) **Medications selected are for the correct routes**
- 17) Locks medication cart
- 18) If candidate proceeds, opens container. Does not contaminate lid.
- 19) If candidate proceeds, places correct number of tablets into medication cup without touching the medication
- 20) If candidate proceeds, gives resident glass of water
- 21) If candidate proceeds, assists resident to take medication
- 22) Inspects right forearm skin area where medication is to be applied
- 23) Instructs resident to turn face away while spraying
- 24) One spray on area on forearm
- 25) Places call light within reach
- 26) Candidate uses hand sanitizer to clean hands
- 27) Maintains interpersonal communication during administration
- 28) Returns medication to the medication cart
- 29) Locks medication cart
- 30) **Documents administration on the medication administration record on the correct day**

SKILL-3 Topical / Oral Capsule Medication Administration

- 1) Candidate uses hand sanitizer to clean hands.
- 2) Candidate obtains correct medications from the medication cart
- 3) **For each medication verbally identifies the correct drug label for correct resident's MAR**
- 4) **Verbalizes right drugs as the candidate obtains the medications from the cart**
- 5) **For each medication verbalizes right doses as candidate compares the labels to right resident's MAR**
- 6) **Medications selected are for the correct time**
- 7) **Medications selected are for the correct routes**
- 8) Locks medication cart
- 9) Puts capsule in medication cup without touching the medication
- 10) Greets resident
- 11) Introduces self as a medication aide
- 12) **Verbalizes right resident while using appropriate method of identification. i.e. picture, wrist band, or facility appropriate method of identification**
- 13) Explains procedure
- 14) Provides privacy (must verbalize)
- 15) Gives resident a glass of water
- 16) Assists resident to take medication
- 17) Inspects right foreman skin area where medication is to be applied
- 18) Puts on one glove
- 19) Opens container, Does not contaminate lid
- 20) Applies ointment with gloved hand to forearm
- 21) Spreads ointment to cover entire area that is to be treated
- 22) Remove and discards glove
- 23) Places call light within reach
- 24) Candidate uses hand sanitizer to clean hands
- 25) Maintains interpersonal communications during administration
- 26) Returns medication to the medication cart
- 27) Locks medication cart
- 28) **Documents administration on the medication administration record on the correct day**

SKILL 4 Oral Tablet / Eye Drop Administration

- 1) Greets resident
- 2) Introduces self as a medication aide
- 3) **Verbalizes right resident while using appropriate method of identification. i.e. picture, wrist band, or facility appropriate**
- 4) Explains procedure
- 5) Provides privacy (must verbalize)
- 6) Listen to apical heart rate for 60 seconds with teaching stethoscope
- 7) Record heart rate on the MAR
- 8) **Recorded heart rate is within 5 beats of the observer's**
- 9) **Verbalizes whether or not to proceed with medication administration based upon heart rate obtained**
- 10) Candidate uses hand sanitizer to clean hands.
- 11) Candidate obtains correct medications from the medication cart
- 12) **For each medication verbally identifies the correct drug label for correct resident's MAR**
- 13) **Verbalizes right drugs as the candidate obtains the medications from the cart**
- 14) **For each medication verbalizes right doses as candidate compares the labels to right resident's MAR**
- 15) **Medications selected are for the correct time**
- 16) **Medications selected are for the correct routes**
- 17) Locks medication cart
- 18) If candidate proceeds, opens container. Does not contaminate lid.
- 19) If candidate proceeds, pours one tablet into medication cup without touching the medication
- 20) If candidate proceeds, gives resident a glass of water
- 21) If candidate proceeds, assists the resident to take the medication
- 22) Gently tilts resident's head back with chin up
- 23) Pulls down on lower eye lid of the right eye making a pocket
- 24) Asks resident to look up toward forehead
- 25) **Drops one drop of medication into the pocket**
- 26) Dropper tip does not touch eye
- 27) Instructs resident to blink eyes
- 28) Uses tissue to remove any excess fluid from around eye
- 29) Places call light within reach
- 30) Candidate uses hand sanitizer to clean hands
- 31) Maintains interpersonal communications during administration
- 32) Returns medication to the medication cart
- 33) Locks medication cart
- 34) **Documents administration on the medication administration record on the correct day**

SKILL-5 Oral Capsule Administration

- 1) Candidate uses hand sanitizer to clean hands.
- 2) Candidate obtains correct medications from the medication cart
- 3) **For each medication verbally identifies the correct drug label for correct resident's MAR**
- 4) **Verbalizes right drugs as the candidate obtains the medications from the cart**
- 5) **For each medication verbalizes right doses as candidate compares the labels to right resident's MAR**
- 6) **Medications selected are for the correct time**
- 7) **Medications selected are for the correct routes**
- 8) Locks medication cart
- 9) Opens first container, Does not contaminate lid
- 10) Pours two Amoxil capsules in medication cup without touching the medication
- 11) Opens second container, Does not contaminate lid
- 12) Pours one Dilantin capsule into a medication cup without touching the medication
- 13) Greets resident
- 14) Introduces self as a medication aide
- 15) **Verbalizes right resident while using appropriate method of identification. i.e. picture, wrist band, or facility appropriate method of identification**
- 16) Explains procedure
- 17) Provides privacy (must verbalize)
- 18) Gives resident a glass of water
- 19) Assists the resident to take the medication one capsule at a time
- 20) Stays with the resident until the medication has been swallowed
- 21) Places call light within reach
- 22) Candidate uses hand sanitizer to clean hands.
- 23) Maintains interpersonal communications during administration
- 24) Returns medication to the medication cart

- 25) Locks medication cart
- 26) **Documents administration on the medication administration record on the correct day**

SKILL 6 Oral Liquid / Ointment Administration

- 1) Candidate uses hand sanitizer to clean hands.
- 2) Candidate obtains correct medications from the medication cart
- 3) **For each medication verbally identifies the correct drug label for correct resident's MAR**
- 4) **Verbalizes right drugs as the candidate obtains the medications from the cart**
- 5) **For each medication verbalizes right doses as candidate compares the labels to right resident's MAR**
- 6) **Medications selected are for the correct time**
- 7) **Medications selected are for the correct routes**
- 8) Locks medication cart
- 9) Opens container, does not contaminate lid
- 10) Sets medication cup on level surface
- 11) **Pours correct amount of medication**
- 12) Checks for correct amount of medication at eye level
- 13) Greets resident
- 14) Introduces self as a medication aide
- 15) **Verbalizes right resident while using appropriate method of identification. i.e. picture, wrist band, or facility appropriate method of identification**
- 16) Explains procedure
- 17) Provides privacy (must verbalize)
- 18) Assists resident to take medication
- 19) Inspects right forearm skin area where medication is to be applied
- 20) Puts on one glove
- 21) Opens container, does not contaminate lid
- 22) Applies ointment with gloved hand to forearm
- 23) Spreads ointment to cover entire area that is to be treated
- 24) Remove and discards glove
- 25) Places call light within reach
- 26) Candidate uses hand sanitizer to clean hands.
- 27) Maintains interpersonal communications during administration
- 28) Returns medication to the medication cart
- 29) Locks medication cart
- 30) **Documents administration on the medication administration record on the correct day**

SKILL 7 Ear Drops / Tablet Administration

- 1) Candidate uses hand sanitizer to clean hands.
- 2) Candidate obtains correct medications from the medication cart
- 3) **For each medication verbally identifies the correct drug label for correct resident's MAR**
- 4) **Verbalizes right drugs as the candidate obtains the medications from the cart**
- 5) **For each medication verbalizes right doses as candidate compares the labels to right resident's MAR**
- 6) **Medications selected are for the correct time**
- 7) **Medications selected are for the correct routes**
- 8) Locks medication cart
- 9) Opens container, does not contaminate lid
- 10) Pours one tablet into medication cup without touching the medication
- 11) Greets resident
- 12) Introduces self as a medication aide
- 13) **Verbalizes right resident while using appropriate method of identification. i.e. picture, wrist band, or facility appropriate method of identification**
- 14) Explains procedure
- 15) Provides privacy (must verbalize)
- 16) Gives resident a glass of water
- 17) Assists the resident to take the medication
- 18) Lowers head of the bed
- 19) Head is turned toward right with left ear upward
- 20) Holds external ear flap and pulls up and back
- 21) **Instill two drops of medication into the ear**

- 22) Dropper tip does not touch inside of ear canal
- 23) Tells resident to not move their head for a few minutes
- 24) Places call light within reach
- 25) Candidate uses hand sanitizer to clean hands
- 26) Maintains interpersonal communications during administration
- 27) Returns medication to the medication cart
- 28) Locks medication cart
- 29) **Documents administration on the medication administration record on the correct day**

SKILL-8 Nasal Spray / Tablet Administration

- 1) Candidate uses hand sanitizer to clean hands.
- 2) Candidate obtains correct medication bottles from the medication cart
- 3) **For each medication verbally identifies the correct drug label for correct resident's MAR**
- 4) **Verbalizes right drugs as the candidate obtains the medications from the cart**
- 5) **For each medication verbalizes right doses as candidate compares the labels to right resident's MAR**
- 6) **Medications selected are for the correct time**
- 7) **Medications selected are for the correct routes**
- 8) Locks medication cart
- 9) Opens container
- 10) Does not contaminate lid
- 11) Pours correct number of tablets into medication cup without touching the medication
- 12) Greets resident
- 13) Introduces self as a medication aide
- 14) **Verbalizes right resident while using appropriate method of identification. i.e. picture, wrist band, or facility appropriate method of identification**
- 15) Explains procedure
- 16) Provides privacy (must verbalize)
- 17) Gives resident glass of water
- 18) Assists resident to take medication
- 19) Has resident blow nose
- 20) Tilts head back
- 21) Instructs resident to hold head back
- 22) Administers one spray in one nostril
- 23) Places call light within reach
- 24) Candidate uses hand sanitizer to clean hands
- 25) Maintains interpersonal communications during administration
- 26) Returns medication to the medication cart
- 27) Locks medication cart
- 28) **Documents administration on the medication administration record on the correct day**

SKILL-9 Eye Drops / Tablet Administration

- 1) Candidate uses hand sanitizer to clean hands.
- 2) Candidate obtains correct medications from the medication cart
- 3) **For each medication verbally identifies the correct drug label for correct resident's MAR**
- 4) **Verbalizes right drugs as the candidate obtains the medications from the cart**
- 5) **For each medication verbalizes right doses as candidate compares the labels to right resident's MAR**
- 6) **Medications selected are for the correct time**
- 7) **Medications selected are for the correct routes**
- 8) Locks medication cart
- 9) Opens container, does not contaminate lid
- 10) Pours one tablet into medication cup without touching the medication
- 11) Greets resident
- 12) Introduces self as a medication aide
- 13) **Verbalizes right resident while using appropriate method of identification. i.e. picture, wrist band, or facility appropriate method of identification**
- 14) Explains procedure
- 15) Provides privacy (must verbalize)
- 16) Gives resident a glass of water
- 17) Assists the resident to take the medication

- 18) Gently tilts resident's head back with chin up
- 19) Pulls down on lower eye lid of the right eye making a pocket
- 20) Asks resident to look up toward forehead
- 21) **Drops one drop of medication into the pocket**
- 22) Dropper tip does not touch eye
- 23) Instructs resident to blink eyes
- 24) Uses tissue to remove any excess fluid from around eye
- 25) Places call light within reach
- 26) Candidate uses hand sanitizer to clean hands
- 27) Maintains interpersonal communications during administration
- 28) Returns medication to the medication cart
- 29) Locks medication cart
- 30) **Documents administration on the medication administration record on the correct day**

Test Day

You should arrive at your confirmed test site between twenty and thirty (20-30) minutes before your test is scheduled to start. You must bring a **SIGNED, NON-EXPIRED, PHOTO ID**. **You will not be admitted for testing if you do not bring proper ID and you will have to reapply for a new test date and repay all required testing fees**. Your test notification letter and map should be with you, although they are not required.

You must bring several sharpened Number 2 pencils with erasers if you are taking a paper written test. **DO NOT BRING or USE INK PENS**. Ink will not allow your scan form to be processed by the scanner.

Testing Policy

- The following policies are observed at each test site—
- If you arrive late for your confirmed test, or if you do not bring appropriate ID, you will not be admitted to the test and your test fee *will NOT be refunded*. **If you NO SHOW for your testing day you will forfeit all testing fees paid and you will have to reapply for a new test date and repay all required testing fees.**
- Cellular phones, beepers or any other electronic devices are not permitted during testing and there is no place for storage of personal belongings.
- You are not permitted to bring personal belongings such as briefcases, large bags, study materials, extra books, or papers into the testing room. Any such materials brought into the testing room will be collected and returned to you when you have completed the test. The only exception is a language translation dictionary that you must show to the written test proctor before you start the written test.
- You may not take any notes or other materials from the testing room.
- You are not permitted to eat, drink, or smoke during the test.
- If you are discovered causing a disturbance of any kind or engaging in any kind of misconduct, you will be dismissed from the test and reported to your training program and the Ohio Board of Nursing. You will not be permitted to test again until ruled eligible to test by the Ohio Board of Nursing.
- No visitors, guests, pets or children are allowed at the testing site.

Reschedule/Cancellation

Policy

Reschedules- For written tests, an individual may reschedule once within 7 business days prior to a scheduled testing date during their two attempt testing cycle to a new mutually agreed upon test date and site for no charge. **Less than 7 business days advance notice would incur a \$35 reschedule fee**. Any further reschedules after the one free allotted reschedule will be charged at the rate of \$35 for each reschedule. For WEBETEST® (electronic test events) 4 business days advance notice prior to a scheduled testing date is required.

Cancellations- A request may be made to cancel a test any time up to 3:00pm EST the business day prior to a scheduled test date and qualify for a **full refund minus a \$23 cancellation fee**.

No Shows- If you are scheduled for your test and don't show up without notifying D&S DT prior to 3:00pm EST the business day prior to your scheduled test date you will be considered a **NO SHOW** and will forfeit all testing fees paid. You must submit a new application with all required fees to be scheduled for a new test date.

If you **No Show** for any of the following reasons please provide the following documentation:

Car breakdown: A tow bill faxed within **48 hours** of the test date. If we do not receive proof within the 48 hour time frame you will remain a No Show.

Medical emergency: Doctor notes within **5 working days**. If we do not receive proof within the 5 working day time frame you will remain a No Show.

Death in the family: Obituary for **immediate family only** within **14 business days** from a missed test date, otherwise you will remain a No Show.

Test Dispute- If you dispute your test results, a **step-by step explanation of skill steps demonstrated** must be faxed, emailed, or sent to D & S within **10 days of your test event**.

Security

Anyone who removes or tries to remove test material or information from the test site will be prosecuted to the full extent of the law, will be recorded as a test failure, and will not be allowed to retest for a minimum period of six months and/or being ruled eligible to test by the Ohio Board of Nursing. Study materials may **not** be brought to the test or used during testing. If you give or receive help from anyone during testing, the test will be stopped, your test will not be scored, you will be dismissed from the testing room and your name will be reported to the appropriate agencies.

Test Results

After you have successfully passed both the written test and clinical skill test, the Ohio Board of Nursing will be notified and your certification will be processed by the Ohio Board of Nursing. If you fail, you must reapply to retake the medication aide test. Procedures for reapplying are included with failure notification letters Detailed test results are supplied in all test result notification letters.

Certification

The Ohio Board of Nursing regulates certified medication aides in Ohio. Anyone may contact the Ohio Board of Nursing to inquire about his or her certification status as a medication aide, including questions regarding lapsed certification.

Sample Questions

The following questions are samples of the kinds of questions that you will find on the written test. Check your answers to these questions using the answer box below.

1. The medication aide cannot have access to
 - a. drug reference materials and dictionaries
 - b. keys to a medication cart where schedule II controlled substances are stored
 - c. the resident's record
 - d. a copy of his/her medication skills checklist

2. If a resident refuses to take the medication you bring to him you should
 - a. make a mental note and plan to come back and try again later
 - b. try to get the resident to take his medication anyway
 - c. leave the medication on the resident's bedside stand and instruct him to take it later
 - d. document the refusal and report it to the nurse

3. The following medication is not allowed to be administered by a medication aide
 - a. a regularly scheduled oral hypertensive agent
 - b. an antibiotic cream applied to an open wound
 - c. a laxative to be administered by rectal suppository
 - d. a schedule III controlled substance timed for every night

ANS: 1b, 2d, 3b

THE FOLLOWING IS A LIST OF REQUIRED FORMS TO PREVENT YOUR APPLICATION FROM BEING DELAYED FOR PROCESSING:

FIRST TIME TESTERS

1. FORM 1402
2. FORM 1101
3. Training Program affidavit verifying the candidates eligibility to take a Board approved examination
4. Applicable PAYMENT OPTION

REPEAT TESTERS

1. FORM 1402
2. COPY OF RESULTS LETTER (FORM 1301)
3. Applicable PAYMENT OPTION

Ohio Medication Aide Written Test Vocabulary List

absorption	antihistamines	burn prevention
abuse	antihypertensives	Calamine/diphenhydramine
ac	antiinfective	calcium
Acarbose (Precose)	antilipemics	calcium carbonate
acetaminophen/hydrocodone	antineoplastics	carbidopa/levodopa
acidifiers	antiparkinsonian agents	(Sinemet)
administering medication	antipruritic	cardiovascular
administration procedures	antipsychotic	carisoprodol
administration protocols	antitussives	catapres (clonidine)
adrenal insufficiency	aorta	cecum
adverse effects	apical	central nervous system
Advil	anti-fungal cream	certificate renewal
aging	aspiration	certification process
airborne precautions	aspirin	chain of command
Albuterol	asthma	chemical
allergic reactions	astringents	cholesterol
Alzheimer's disease	Ativan	cimetidine (Tagamet)
amber-colored containers	authorized medication	cirrhosis
aminoglycosides	administration	Clonidine
analgesics	bacterial infections	codeine
anemia	benzodiazepine	Colace
angina pectoris	benztropine (Cogentin)	communication
antacids	benztropine mesylate	confidentiality
antianginals	(Cogentin)	congestive heart failure
antiarrhythmics	bid	conjugated estrogens
antiarthritics	bipolar disorder	(Premarin)
antibiotic	blood pressure	constipation
antibodies	Board of Nursing	contact dermatitis
anticholinergic	body mechanics	Controlled Substance Act
anticoagulants	bradycardia	controlled substance
anticonvulsants	brain	administration
antiemetic	bronchiole	controlled substances
anti-emetic administration	bulk-forming laxative	coronary artery disease

corticosteroid therapy	gtt	morphine
corticosteroids	haloperidol	MS Contin
coumadin	hand washing	muscle relaxants
crushing medications	hawthorn	myocardial infarction
culture and sensitivity test	heart rate	naproxen (Naprosyn)
Cushing's syndrome	herbal medications	narcotics
cystitis	histamine	narrow-spectrum antibiotic
Darvocet	hormones	nasal medication
decongestant	hs	neomycin sulfate
delegation	hydrochlorothiazide	nitrofurantoin (Furadantine)
dementia	(Hydrodiuril)	nitroglycerin
Demerol	Hydrocodone	nose drops
Depakote	hydrocortisone	NSAIDs
depression	hypercalcemia	Nursing Drug Reference manual
detoxifier	hyperglycemia	OD
diabetes mellitus	hyperkalemia	omeprazole (Prilosec)
digitalis	hyponatremia	ophthalmic medications
digoxin	hypertension	optic
Digoxin administration	hypoglycemia	oral antibiotic
Dilantin	hypothyroidism	oral hypoglycemics
disciplinary action	ibuprofen	oral medication administration
discoloration	incontinence	oral medications
discontinued medication	infections	oral preparations
diuretics	inflammation	orthopnea
diverticulitis	inhalants	osteoarthritis
documentation	integumentary system	osteoporosis
dosage	intended effect	OTC
drug abuse	iodine	otic
drug build-up	Ipecac syrup	otic medications
drug classification	iron	OxyContin
drug dependence	iron sulfate	pancreatin (Entozyme)
Drug Enforcement Agency	keratolytic agent	pancrelipase (Pancrease)
drug interactions	kidneys	Parkinson's disease
drug metabolism	Lanoxin	pathogens
drug orders	Lasix	Paxil
drug references	laxatives	pc
drug standards	levaquin	pediculicide
Dulcolax	levothyroxine sodium	penicillin
dyspnea	(Synthroid)	penicillinase
ear drops	Librium	Percocet
edema	Lipitor	Percodan
emphysema	lisinopril	peripheral vascular disease
enteric coatings	lithium	peristalsis
epiglottis	lithium carbonate	pernicious anemia
estradiol (Estrace)	Lomotil	pharmacy label
estrogen	lotion	pharynx
excretion	malabsorption	phenergan (diphenhydramine)
expectorants	MAR	phenytoin sodium (Dilantin)
expiration date	medication administration documentation	physiological actions
extrapyramidal symptoms (EPS)	medication administration record	pituitary
eye drop administration	medication aide's role	placebo
eye drop drainage	medication calculation	platelets
eye medications	medication error	pleurisy
facility policy	medication inventory	pneumonia
fat soluble	medication label	PO
FDA requirement	medication names	potassium
fludrocortisone (Florinef)	medication order	prednisone
folic acid deficiency	medication package	prescription label
found pills	meningitis	priority of duties
garlic	menopause	PRN order
gastrointestinal/alimentary system	Metamucil	Prolixin (fluphenazine)
ginger	Metformin (glucophage)	prothrombin
gingko biloba	methenamine (Mandelamine)	Proventil
glaucoma	Milk of Magnesia	Prozac
glipizide (Glucotrol XL)	mineralocorticoid	psoriasis
Glucotrol	missed dose	psychotropic
gout	missing pills	pyelonephritis
	monamine oxidase inhibitor	pyorrhea

q2h	sensory system	topical medications
qam	serotonin reuptake	topical sprays
qd	inhibitors	toxic
QD administration	sertraline (Zoloft)	trade name
qid	side effects	transdermal nitroglycerin
qod	six rights of medication	patch
quinolones	administration	Triamcinolone (aristocort)
rebound effect	skin disorder	tuberculosis
recommended daily	skin patches	Tylenol
allowances (RDA)	skin rashes	uncomfortable resident
rectal suppository	soluble vitamins	unconscious resident
rectum	St. Johns wort	unit dose packaging
reddened intact area	stimulants	universal/standard
refusing medication	storing medications	precautions
renal/urinary system	strict isolation	uric acid
reporting changes	stroke	uricosuric agents
reporting medication errors	sublingual	vaginal dryness
resident requests another	sulfonylureas	vaginal medication
pill	superinfection	valerian
resident rights	suppository	Valium
respiratory system	suspension of medications	Vasotec
reverse isolation	swallowing medications	venlafaxine (Effexor)
riboflavin	systolic	violation of professional
rifampin	tablet disposal	boundaries
right resident	tachycardia	vitamin A
route of medication	Tegretol	vitamin B12
scabies	tetracyclines	vitamin C
schedule II medication	theophylline	vitamin D
schedule V drug	thyroid	vomiting
scheduled medication lock	ticlodipine (Ticlid)	Zantac
box	tid	zestril
scheduled narcotic	TID medications	Zoloft
scurvy	timed oral medication	
sedatives	procedure	
seizures	tinnitus	

