Knowledge Exam Instructions

These instructions are to be placed in the common area so all candidates can read them before entering the knowledge test area.

A laminated copy is to be placed by each knowledge test station so the candidate may refer back to these directions during their knowledge exam.

You cannot leave the testing area until you finish your knowledge exam. Please remember to use the restroom before entering the testing rooms if needed.

Bluetooth-connected devices (cell phones, smartwatches, smart glasses, fitness monitors, wearable technology), or any other electronic devices (tablet, laptop, iPod, etc.) **MUST BE TURNED OFF** and are not allowed to be used or near or on your person (in pockets, on wrist, etc.) during testing. All personal belongings need to be placed in the designated area inside the testing room. Devices and personal belongings must be collected when you leave the test area after completing an exam component.

Anyone using an unapproved electronic device (texting/Google searching/etc.) or any other form of cheating during testing will be asked to leave the test site, forfeit all testing fees, have their exam scored as a failed test attempt, and be reported to their training program, D&SDT, and the Massachusetts Department of Public Health (DPH).

The Knowledge Test Proctor (KTP) will ask you if you have any questions before your Knowledge Exam starts.

You will have **2 hours** to complete the exam**.** The multiple-choice questions will be presented to you, one at a time, on the computer screen to select answers A, B, C, or D. You can navigate through the exam questions with the previous and next buttons. You can watch your time at the top of your knowledge exam, and the KTP will announce when 15 minutes remain.

- **LANGUAGE TRANSLATION DICTIONARIES:** You may use a foreign word-for-word translation dictionary during your test, provided it contains no definitions or handwritten notes. You must present the dictionary to the RN Test Observer and Knowledge Test Proctor for inspection during check-in. Please note that electronic dictionaries and unapproved language translators are strictly prohibited.

- **SCRATCH PAPER AND CALCULATORS:** If needed, you may do math calculations on scratch paper or with the basic calculator provided by the KTP.

If you have any issues with the computer, please quietly alert the Knowledge Test Proctor (KTP).

When you believe you are finished with your exam, double-check all your answers. Then, quietly alert the KTP that you are finished.

The KTP MUST COME TO YOU, ensure all questions are answered, and then log you out of the exam.

DO NOT PRESS THE 'End Exam' BUTTON AT ANY TIME!
The KTP must assist you with ending the exam.

Once the test ends, you are free to leave the test site.

Pick up any of your personal belongings as you quietly exit the room.