D&SDT-HEADMASTER

Respondus LockDown Browser Instructions

You must **download and install the Respondus LockDown Browser** on the device (computer, etc.) you will be using to take your remotely proctored knowledge exam. **This must be done before logging in to the Zoom meeting**, so allow time to download and install it well before your remotely proctored exam start time.

A couple of days before your scheduled test, you need to test the Respondus LockDown Browser on the device you will use to take your test. See the instructions that follow.

- If you have questions or run into issues, call D&SDT-HEADMASTER at (888) 401-0462 during regular business hours, 8:00AM to 7:00PM ET/7:00AM to 6:00PM CT/6:00AM to 5:00PM MT/5:00AM to 4:00PM PT, Monday through Friday, excluding holidays.

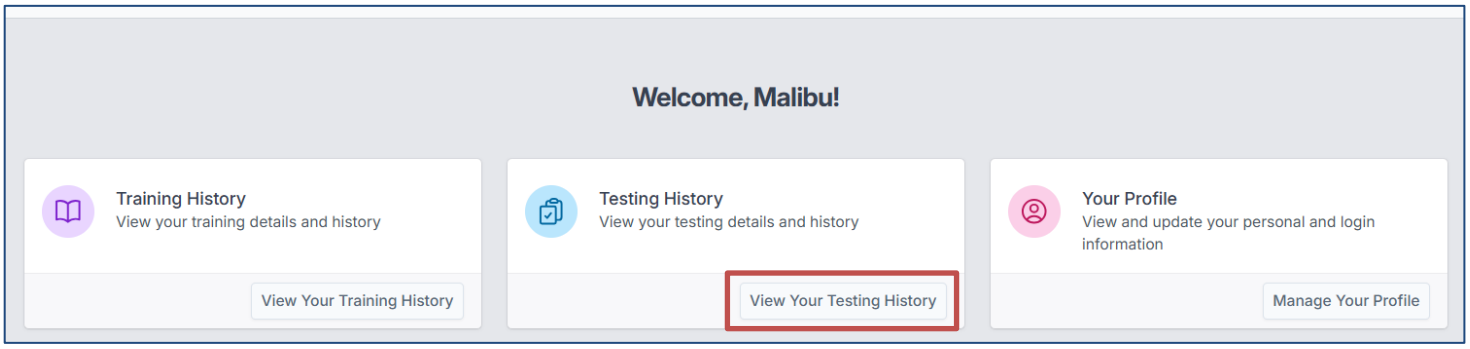
Please read the important information below:

- On testing day, if you do not have the Respondus LockDown Browser downloaded, installed, and correctly running on the device you will be testing on, **you will not be allowed to test.**
- **You will not be able to download the Respondus LockDown Browser on a 'public computer'** (example: a library computer).

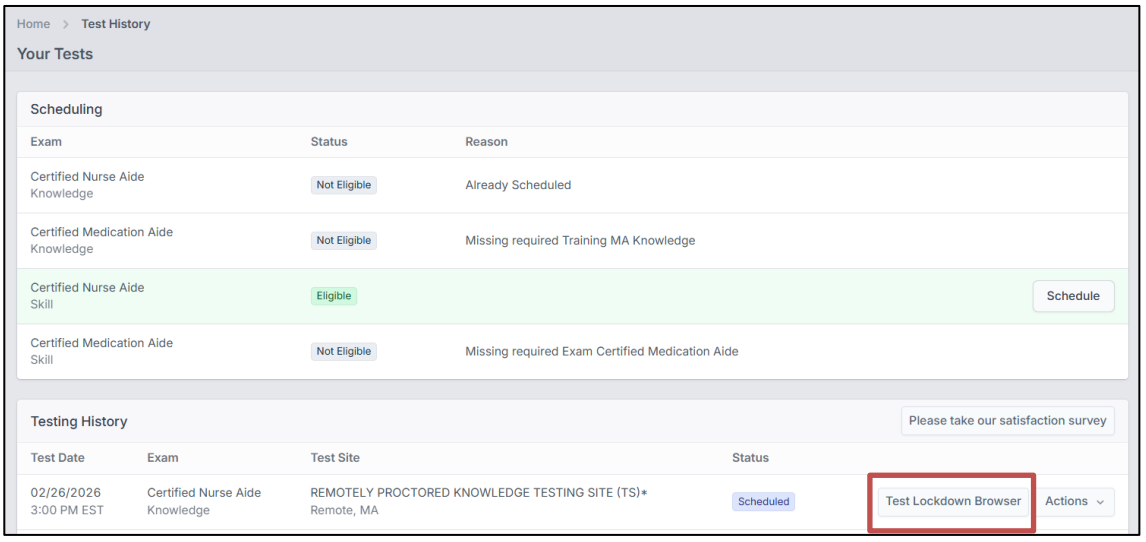
Please follow the instructions to **Launch the LockDown Browser Test**.

TESTING THE LOCKDOWN BROWSER

Log in to your TMU© account.
Click on **VIEW YOUR TESTING HISTORY**



Click **TEST LOCKDOWN BROWSER**



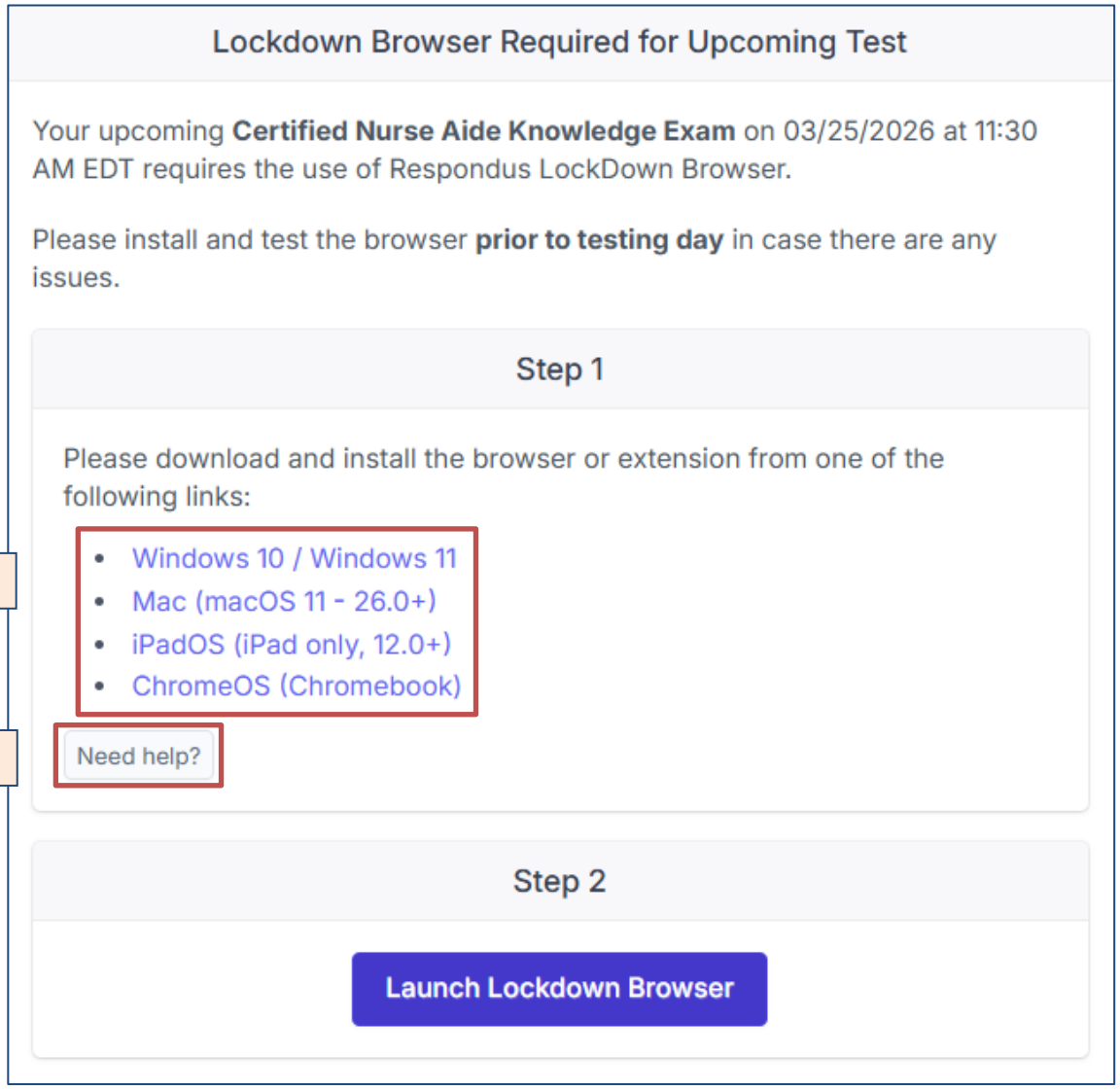
1 Download and install the browser or extension from one of the following links:

- **Windows 10 / Windows 11**
- **Mac (macOS 11 – 26.0+)**
- **iPadOS (iPad only, 12.0+)**
- **ChromeOS (Chromebook)**

NOTE:

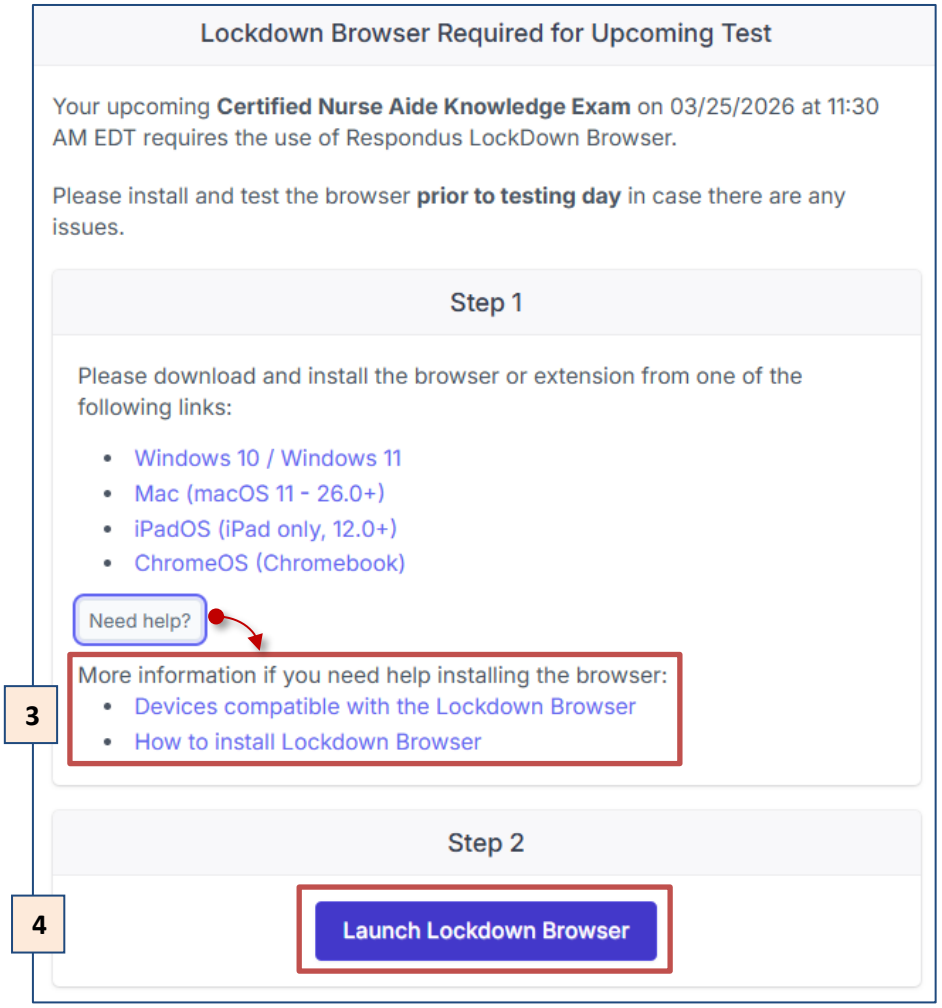
- Mac systems can use Chrome and Firefox to start the Respondus LockDown Browser.
- Please note that when using a Mac, **the Mac download link must be used**. *Even if you reach this page in a Chrome browser,* **you must still use the Mac download link** *on a Mac system.*
- **iPadOS is only for iPads**, not for iPhones.

2 **Click the 'Need Help ?' link below if you need help installing a browser.**

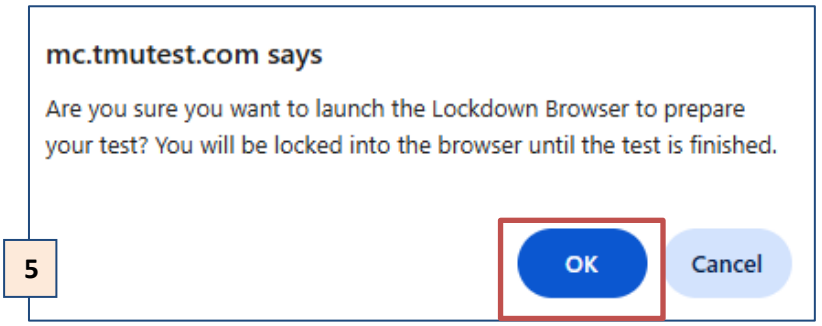


3 When you click **'Need Help ?'**, the following links will appear on the screen, and you can click either one for more information to help you with installing the browser.

4 Go to **Step 2** and click **Launch Lockdown Browser**

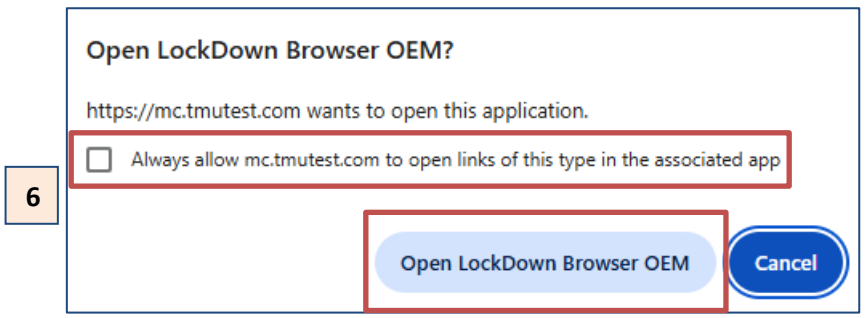


5 *A pop-up with the message below will appear:*
Click **OK**



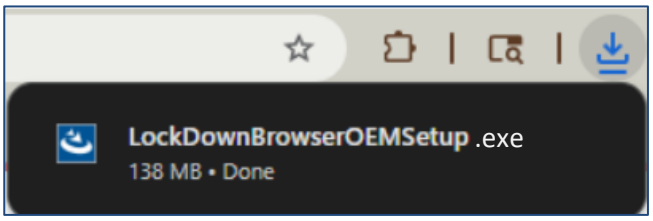
The following pop-up will appear:

6 Click the box to the left 'Always allow mc.tmutest.com to open links of this type in the associated app"
Then click **Open Lockdown Browser OEM**

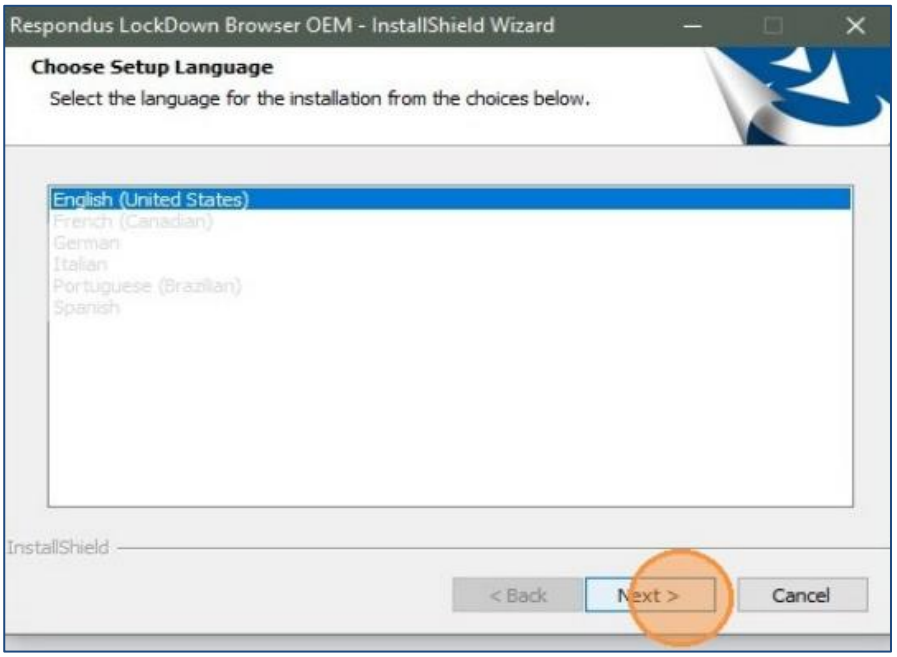


Windows Version Example

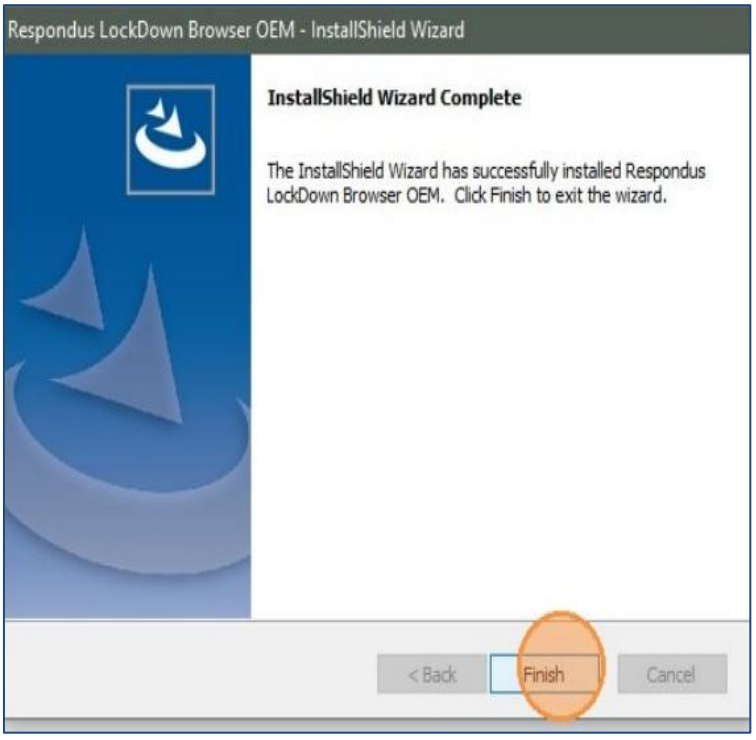
Click the pop-up **LockDownBrowserOEMSetup.exe**



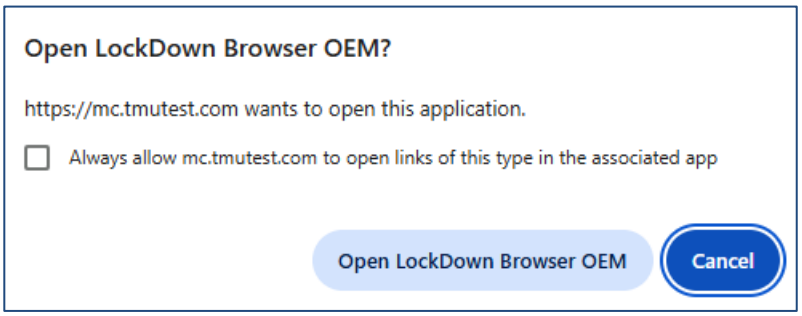
Click **Next >**



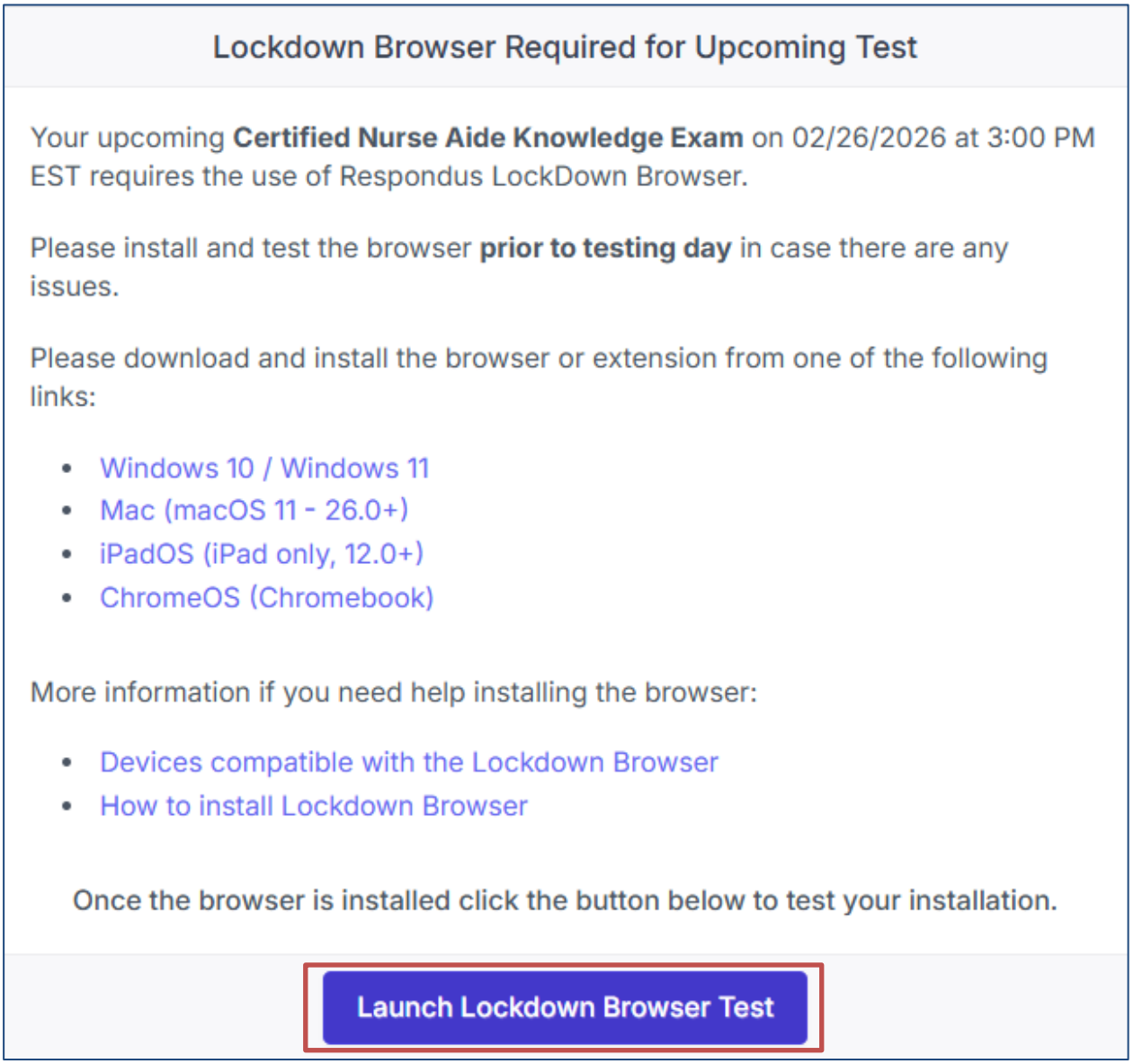
Click **Finish**



Click the box to the left of **'Always allow (*URL of browser or link you are using*) to open links of this type in the associated app'**



Click **LAUNCH LOCKDOWN BROWSER TEST**

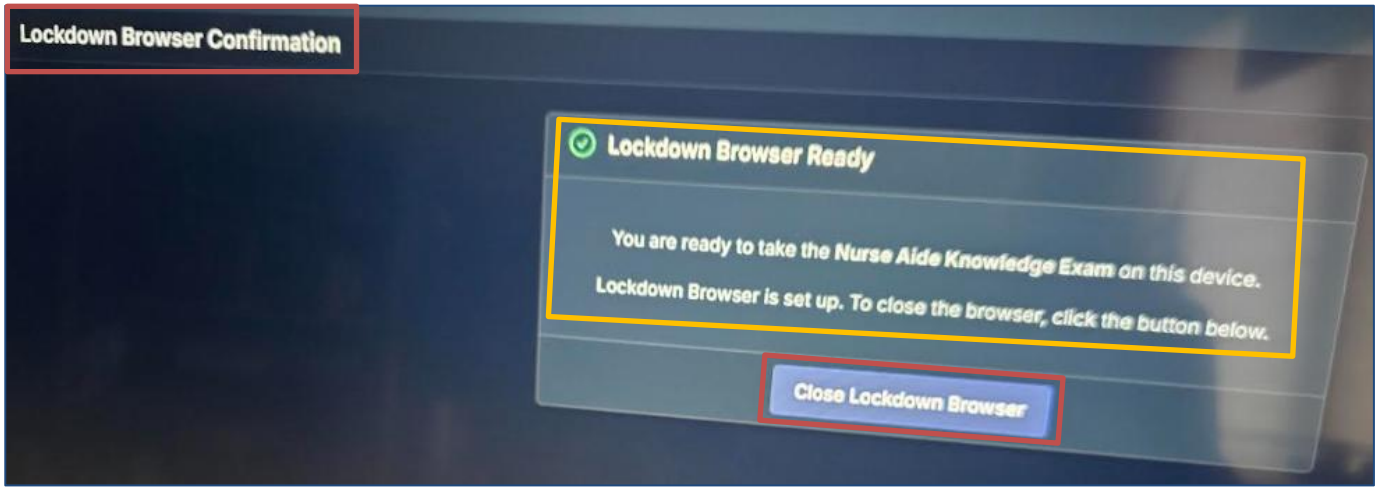


You will see this screen while loading:



When done loading, you will get the following **Lockdown Browser Confirmation**

Click **Close Lockdown Browser**



If you run into issues, call D&SDT-HEADMASTER at (888) 401-0462 during regular business hours, 8:00AM to 7:00PM ET, Monday through Friday, excluding holidays.

TEST DAY

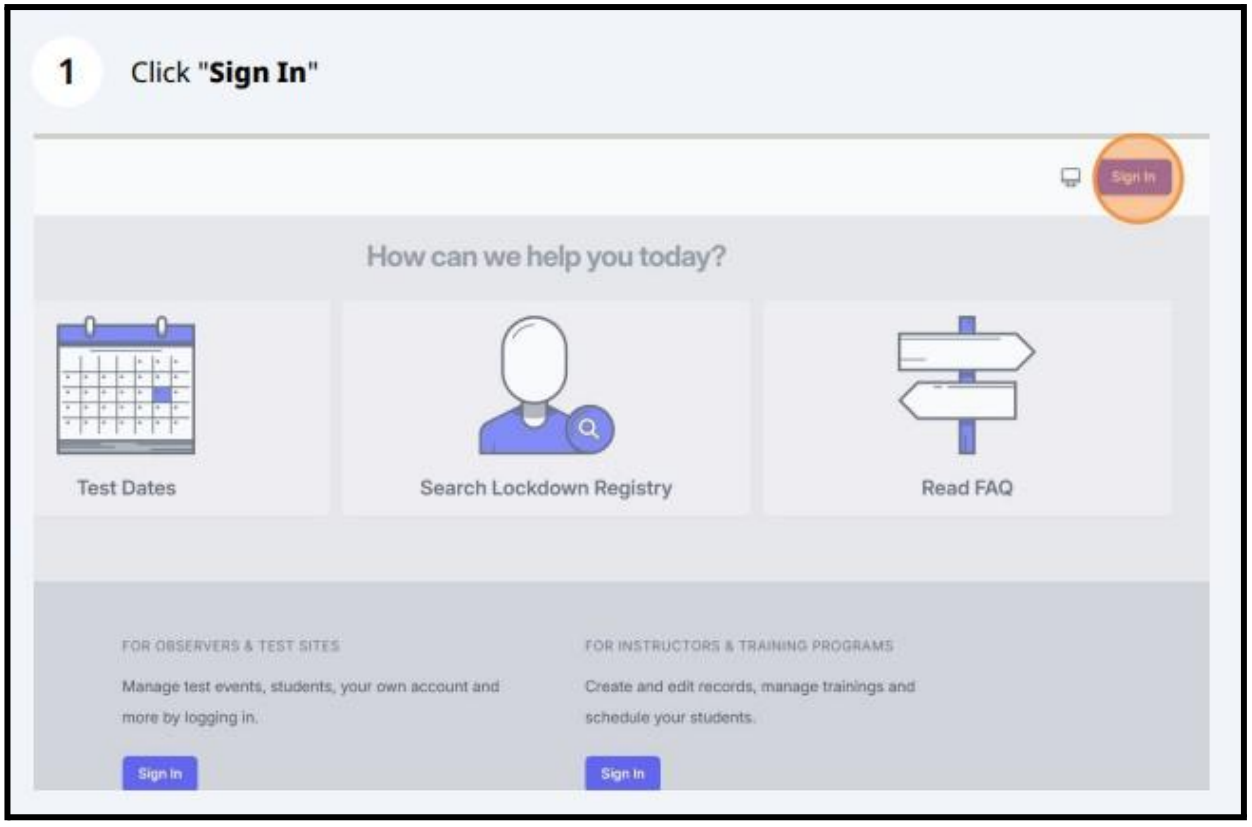
IMPORTANT:

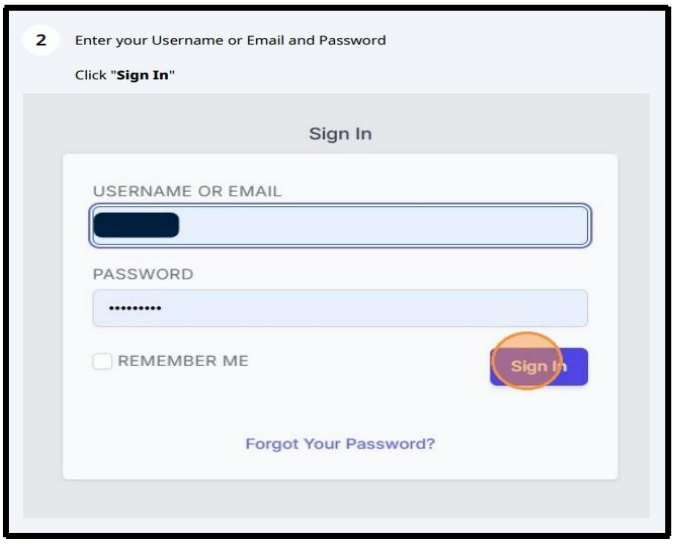
On testing day, if you do not have the Respondus LockDown Browser downloaded, installed, and correctly running on the device you will be testing on, **you will not be allowed to test.**

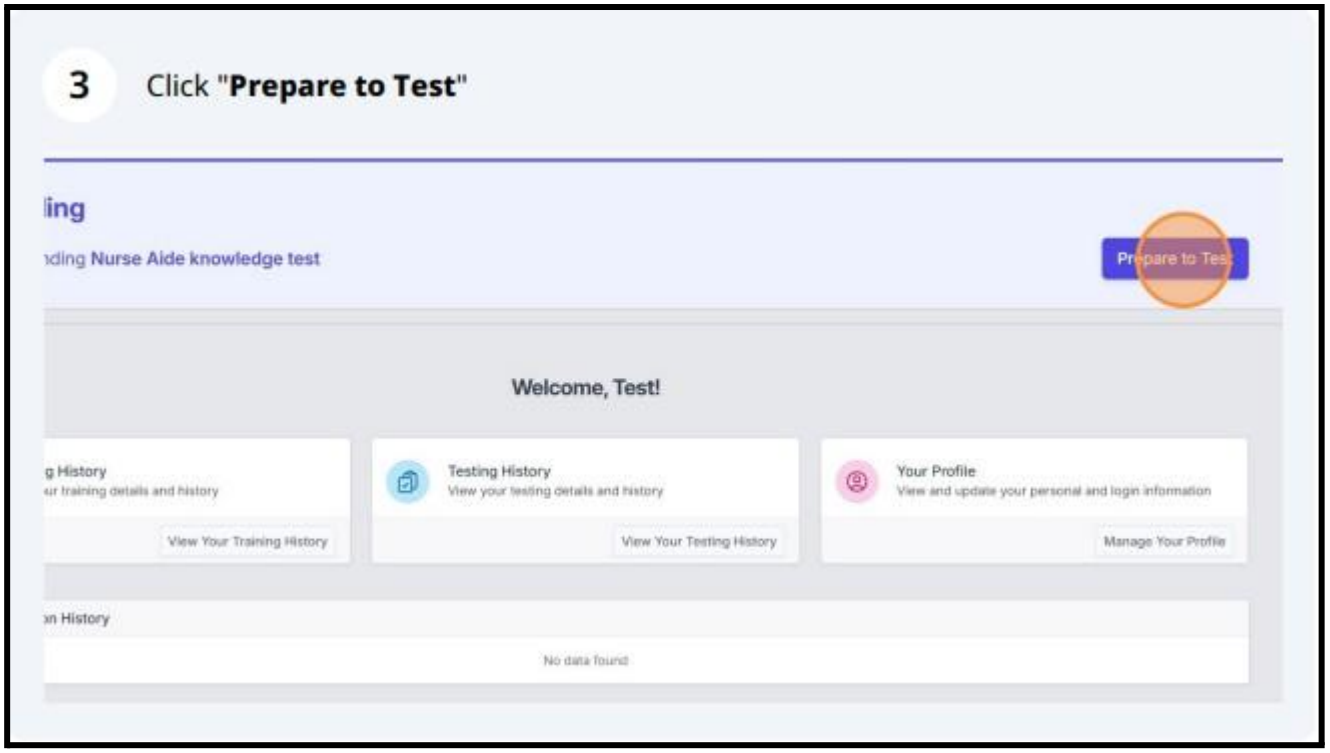
You will not be able to download the Respondus LockDown Browser on a 'public computer' (example: a library computer).

Make sure you have run the **Lockdown Browser Test** and received the **Lockdown Browser Confirmation**. *Refer to the instructions at the beginning of this document.*

LOGGING IN TO YOUR TMU© ACCOUNT TO START YOUR TEST





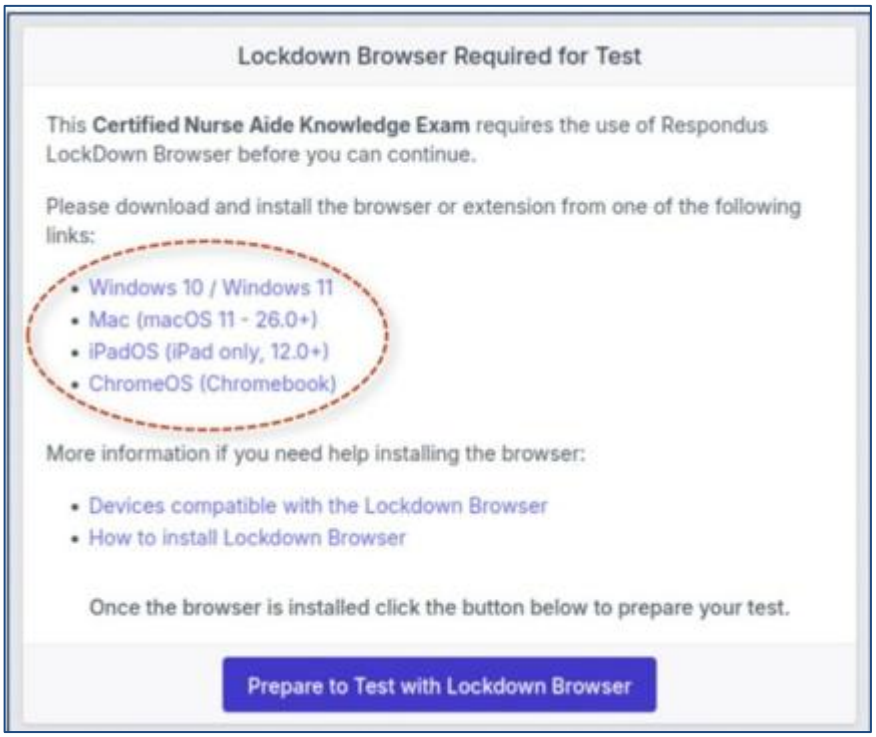


DOWNLOADING AND INSTALLING THE LOCKDOWN BROWSER

NOTE: You should have already run the **LockDown Browser Test** to download and install the LockDown Browser for your test. Please refer to the beginning of this document.

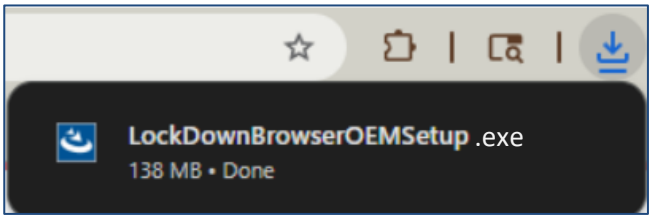
If you have not run the **LockDown Browser Test**, please refer to the instructions below. Please remember that *if you do not have* the Respondus LockDown Browser downloaded, installed, and correctly running on the device you will be testing on, **you will not be allowed to test.**

Click one of the following links and install the browser or extension.

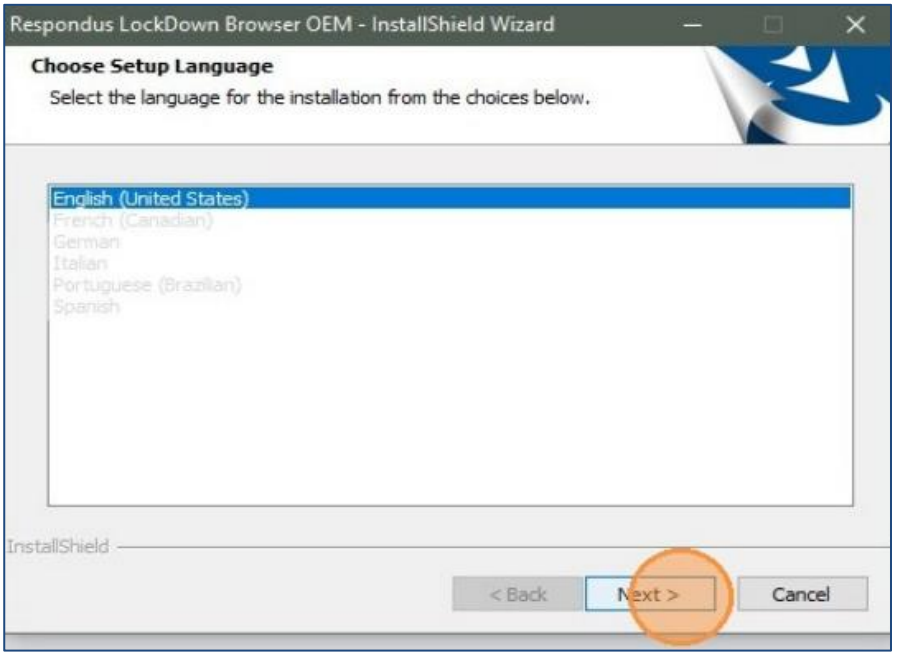


Windows Version

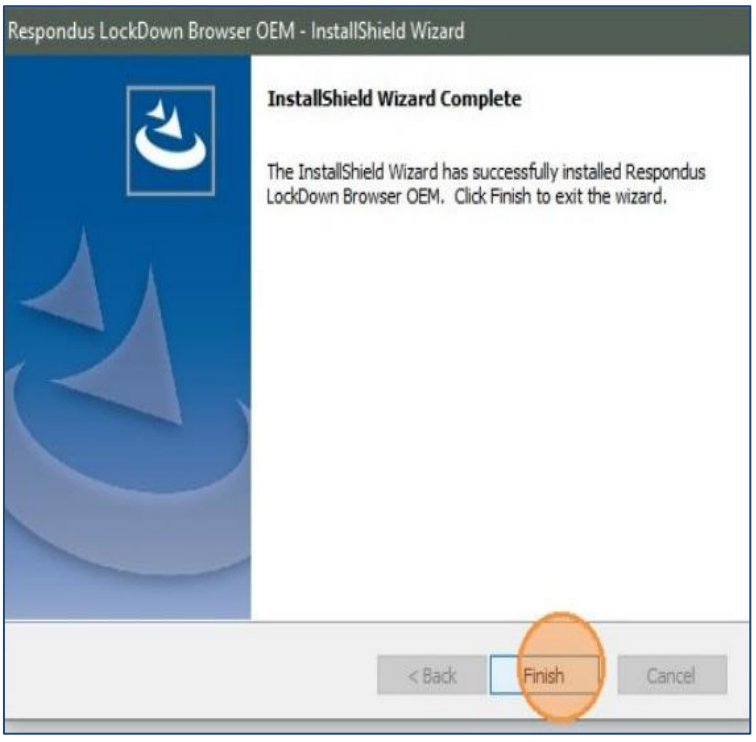
Click the pop-up **LockDownBrowserOEMSetup.exe**



Click **Next >**



Click **Finish**



Click the box to the left of **Always allow (*URL of browser or link you are using*) to open links of this type in the associated app**



Click **PREPARE TO TEST WITH LOCKDOWN BROWSER**



Click **OK** when asked if you want to launch the Lockdown Browser



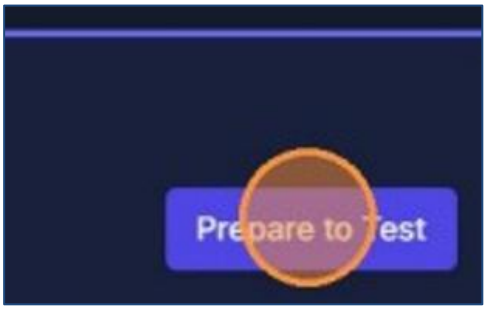
You will see this screen when the LockDown Browser is loading:



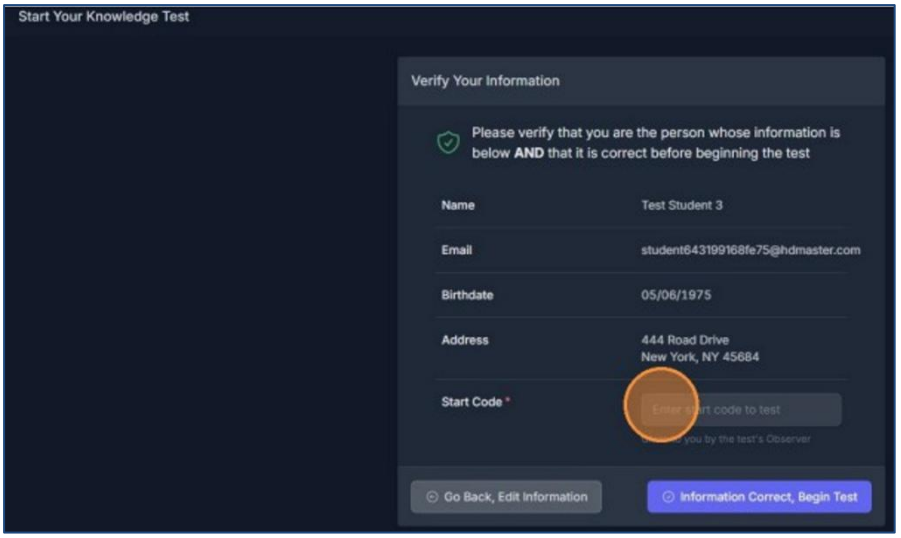
STARTING YOUR TEST AFTER THE LOCKDOWN BROWSER HAS LOADED

After the LockDown Browser is done loading, your testing screen in TMU© will open:

Click **Prepare to Test**

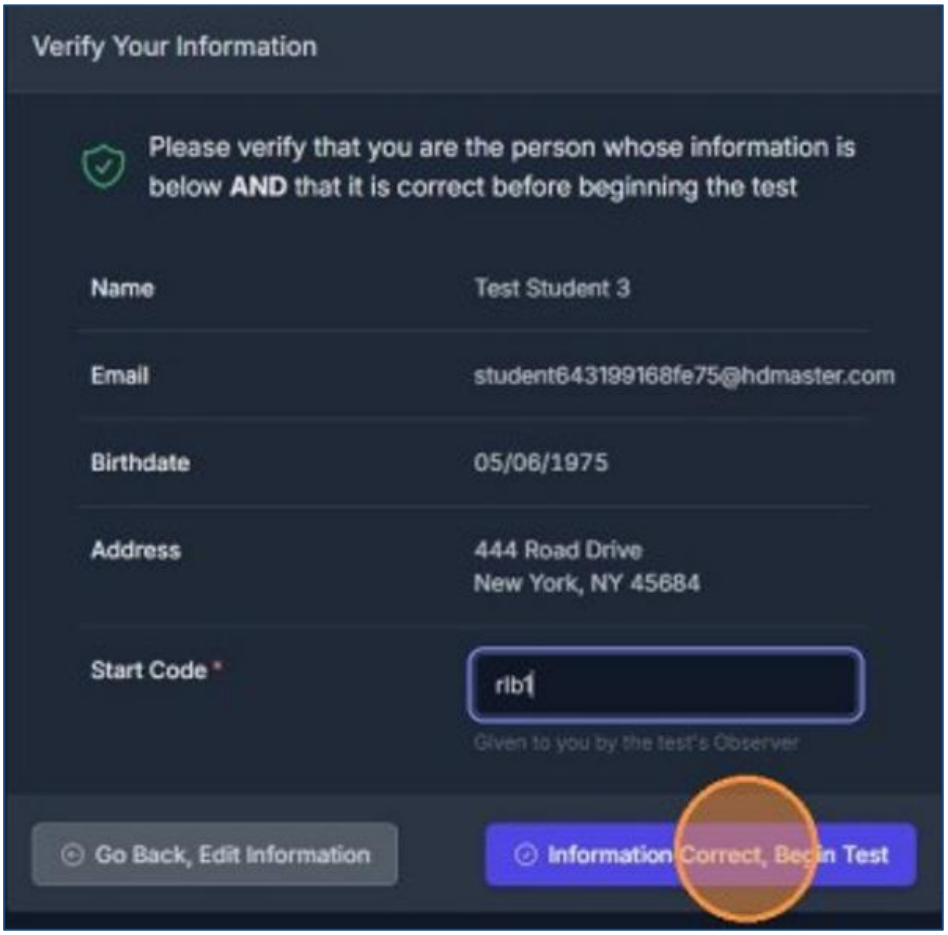


Enter the **Start Code** provided to you by the Test Proctor



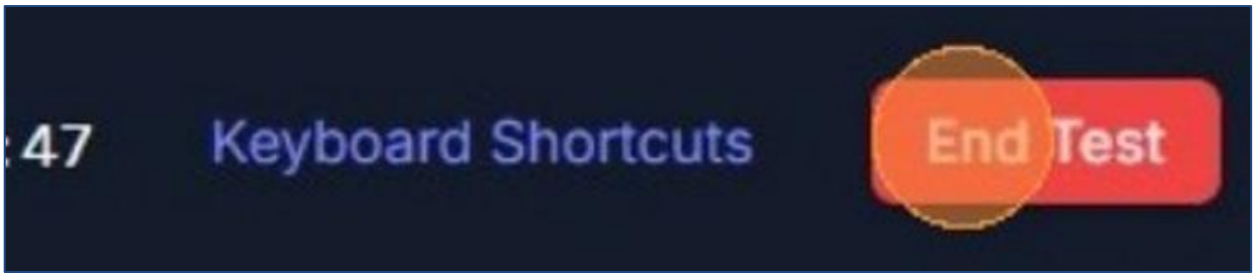
Click **Information Correct, Begin Test**

- If your information is not correct, you can click **Go Back, Edit Information** (only certain fields car edited; please let the test proctor know if you are unable to update a demographic field).
- Click **Save Changes** when you're done editing, and you will be returned to this screen.

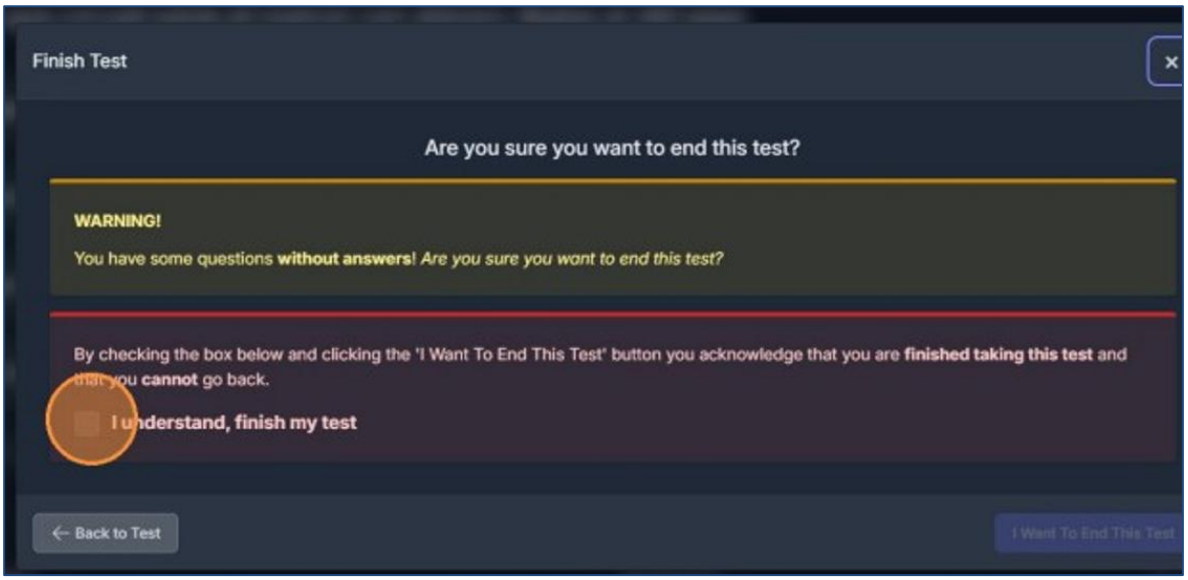


ENDING YOUR TEST

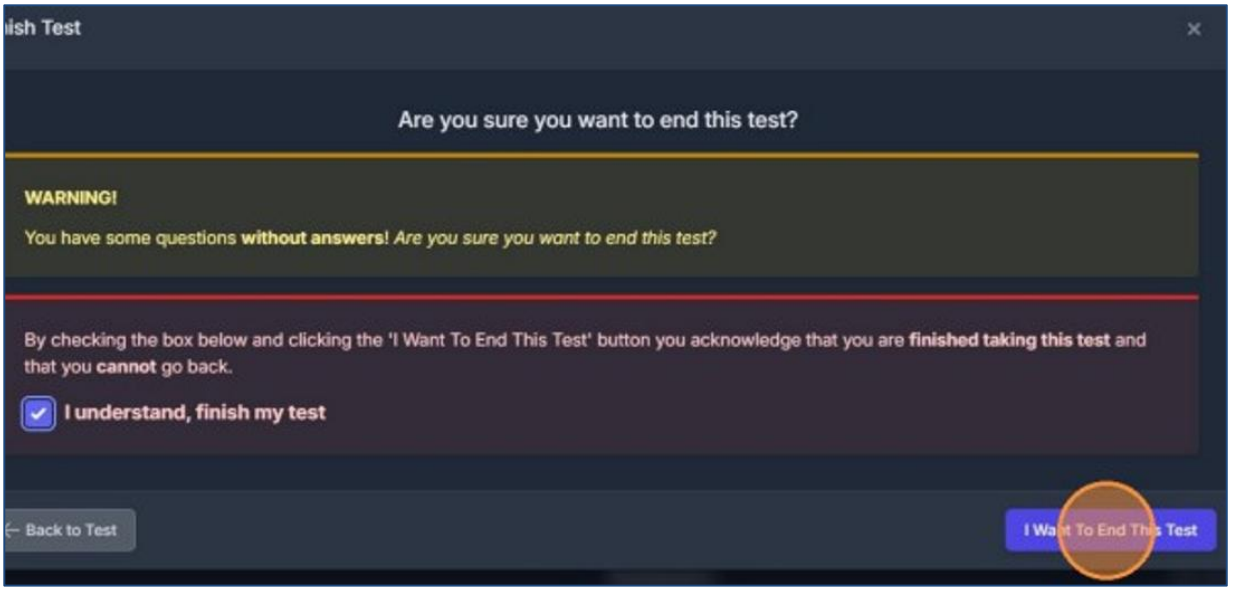
When you are finished with your test, you will:
Click **END TEST**



Click **I Understand, Finish my Test**

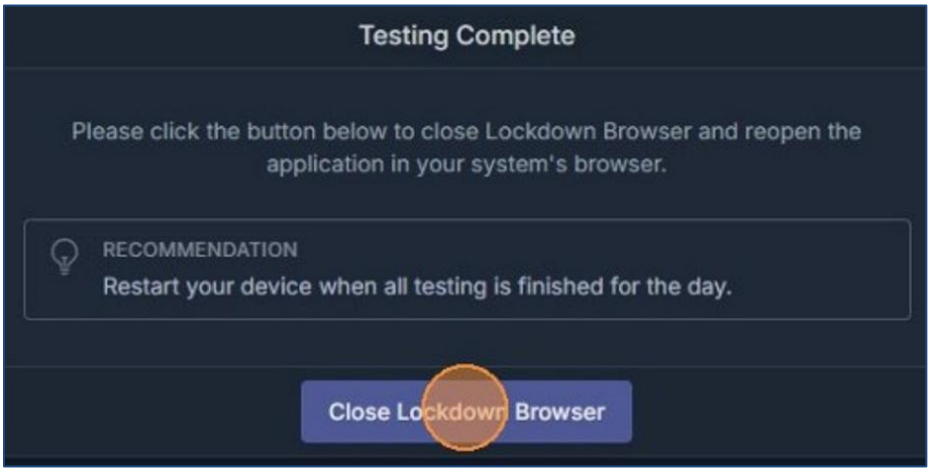


Click **I Want to End this Test**



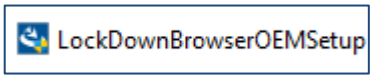
CLOSE THE LOCKDOWN BROWSER WHEN FINISHED WITH YOUR TEST

Click **Close Lockdown Browser**



UNINSTALL THE LOCKDOWN BROWSER

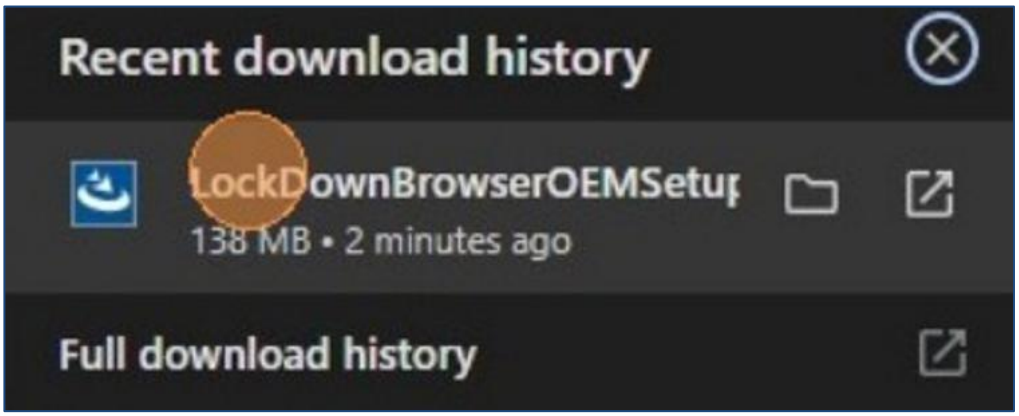
Go to your **Recent Download History (Downloads)**, or locate and click the **Downloads** icon

From your Downloads, double-click 

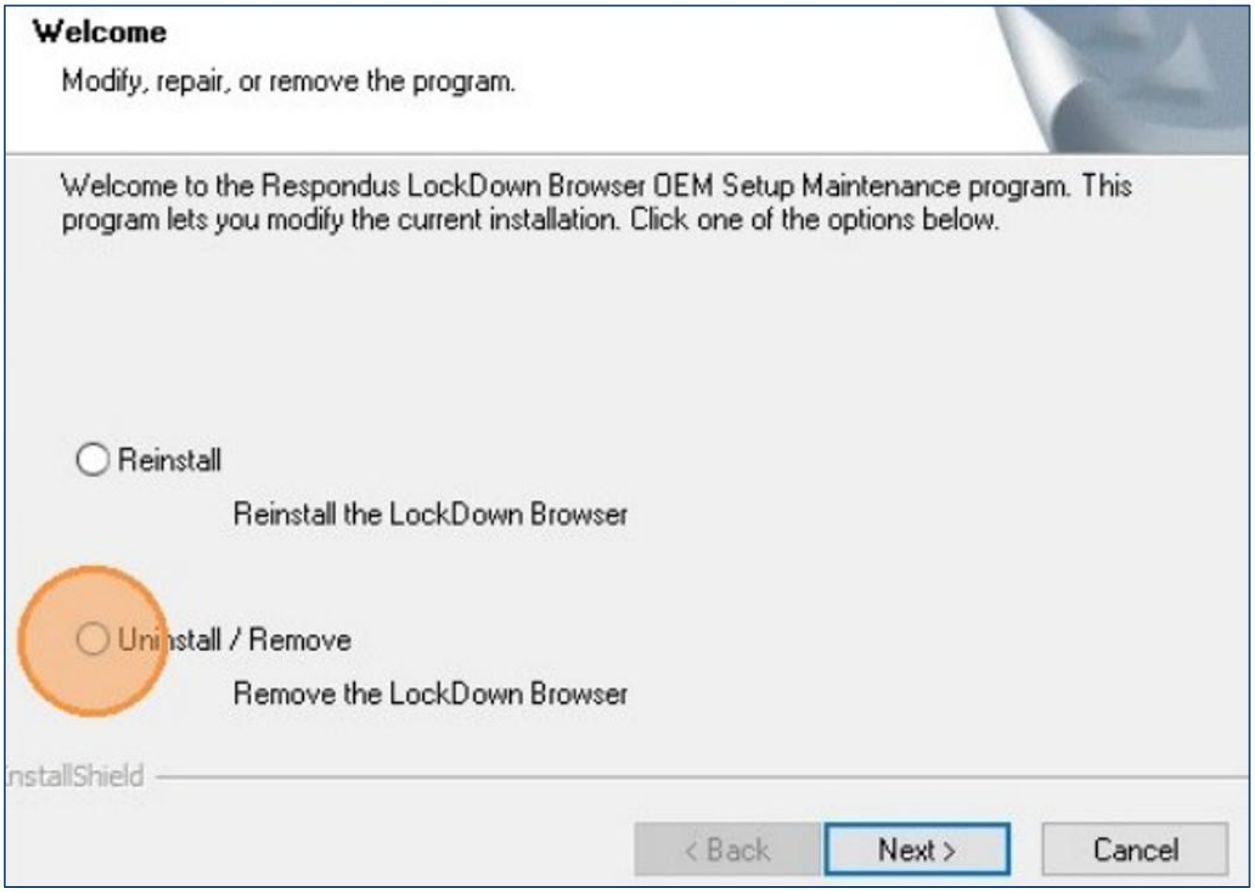
Or, click the Downloads icon 

Windows Version

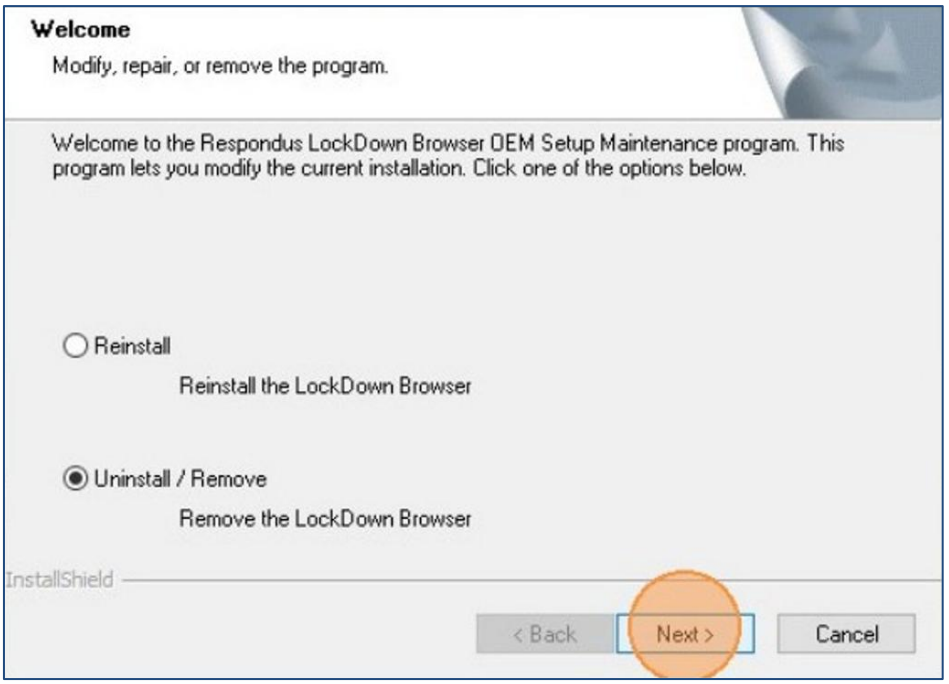
Click **LockDownBrowserOEMSetup**



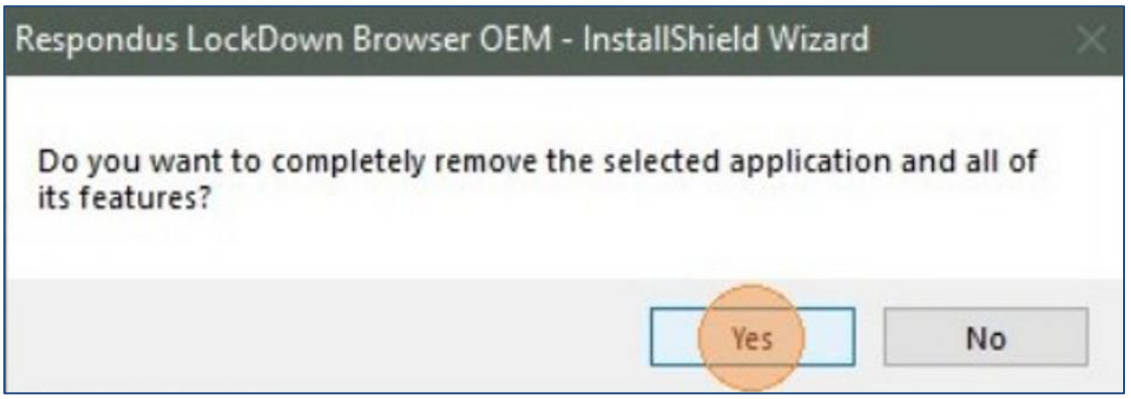
Click **Uninstall / Remove**



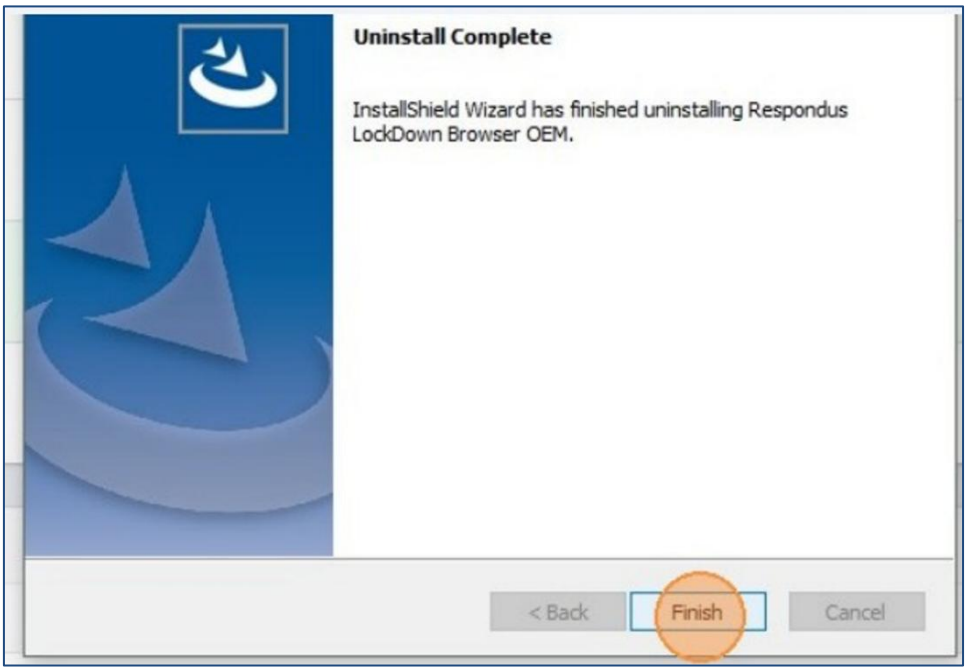
Click **Next >**



Click **Yes** on the pop-up



Click **Finish**



The LockDown Browser has been uninstalled from your computer.