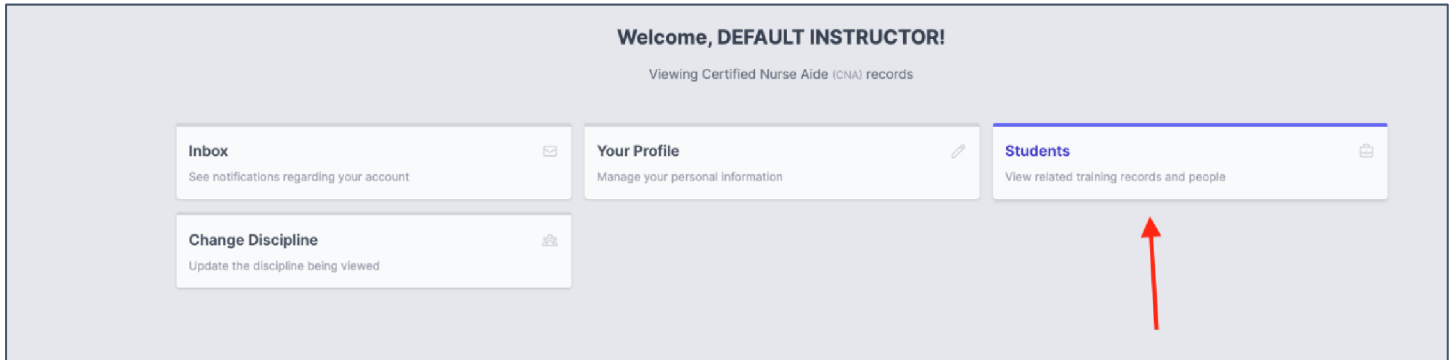




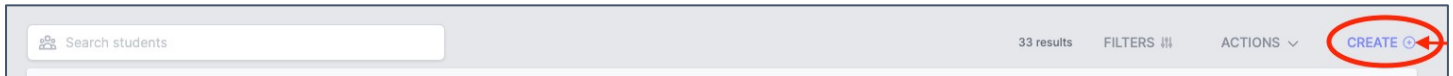
## TMU© INSTRUCTIONS

### ENTERING A STUDENT IN TMU© AT START OF TRAINING

In order to enter students into Massachusetts CNA TMU© at the start of their training, log into <https://mc.tmutest.com> and click on “Students”:



Click the + sign next to Create:



Enter the Student’s FIRST and LAST name as it appears on their government issued ID, their personal cell phone number, and their personal e-mail address. The cell phone number and email address are used to receive text notifications regarding testing and renewals. The email address is also used to log into TMU©.

The "Create New Student" form has the following fields: FIRST \* (redacted), MIDDLE, LAST \* (redacted), SUFFIX, PHONE \* (redacted), ALTERNATE PHONE, BIRTHDATE, and EMAIL (redacted).

Choose the “Training Program” from the drop-down menu.  
Enter the date that the training started and click “Save Student”:

The screenshot shows the bottom of the form with a "STARTED \*" field (redacted), "ENDED", and "EXPIRES" fields. A blue "Save Student" button is at the bottom right, with a red arrow pointing to it.

**If you have any questions, please don’t hesitate to call D&SDT-Headmaster (888)401-0462.**