



MINNESOTA NURSE AIDE

TEST SITE EQUIPMENT LIST

FOR TEST SITES: To be approved, a testing site must have all the materials listed for Testing Sites. Please refer to the following list for equipment and supplies needed by the test site or brought to the site with the RN Test Observer.

FOR RN TEST OBSERVERS: Your role is crucial. To be certified and remain active, you are responsible for checking test sites before starting each test event. Your task is to ensure that the test site equipment listed herein is available and in good working order. If not, you will report missing or inoperable test site equipment by listing it under the test irregularities in the test event before submitting your test event observations for scoring. You will carry at least the minimum equipment/supplies listed on the Additional Equipment Normally Provided by RN Observers for each test event you oversee.

EQUIPMENT/SUPPLIES PROVIDED BY TEST SITE

- At least three Internet-connected computers, laptops, or tablets in the Knowledge Test room **and/or** provide Internet access (WiFi) for RN Test Observer-provided tablets or laptops.
- Internet-connected computer, laptop, or tablet in the Skill Test room **and/or** Internet access (WiFi) access for RN Test Observer provided laptop or tablet.
- Hand washing sink with warm running water, soap, and paper towels (*paper towel dispenser should be automatic advancing or pull-out type, not one that a bar or lever has to be touched to advance paper towels*)
The sink must be no further than a 20-second walk from the skills demonstration area.
- Long-term care bed(s) with working bed brakes and bed controls (*beds that brakes are locked when the bed is raised (legs stay down) and beds that alarm sounds when brakes are not locked are not acceptable. Brakes have to be able to be manually engaged.*)
- Manikin (*full body anatomically correct – with peri area for female*)
- Working privacy curtain(s) (*prefer that it is not a portable screen*)
- Bedside stand
- Overbed table
- Wastebasket(s)
- Laundry receptacle(s) (hamper)
- Hand sanitizer(s)
- Disposable gloves in assorted sizes
- Toilet or commode (*if a toilet is not available in the skills lab*)
- Wall clocks – in knowledge test room and skills lab (skills lab clock must have second hand)
- Call light or signaling device (*doesn't have to be a working signaling device*)
- Wheelchair with working brakes and removable footrests (*footrests removed for testing*)
- Chair(s)
- Bedpans (Standard and Fracture)

- Linens including clean washcloths, towels, bath blankets, barriers (such as waterproof pads, chux, towels, etc.), resident's gowns (*tie type, no snaps*), pillows, clothing protectors
- Catheter with tubing
- Urinary drainage bag with tubing
- Washbasins
- Emesis basins
- Soap **-PERI-WASH AND NO-RINSE SOAPS ARE NOT ALLOWED**
- Output measurement container/graduate
- Isolation gowns (*can be reusable cloth or disposable gowns; tie closure, Velcro closure, or slip-over-the-head gowns are allowed*)
- Gait belts/transfer belts
- Food tray and disposable spoons
- Dentures (*one plate, upper or lower only for testing*), denture container, denture brush and cleanser
- Alcohol, alcohol pads, or antiseptic wipes
- Disposable wipes for hand hygiene in assisting with meal task

ROOM REQUIREMENTS

- **Distraction and Interruption Free Skills Lab** – with all equipment and supplies listed available and in good working order.
 - For large skill labs, up to two test teams may operate concurrently if audio and visual privacy between them is provided, and this equipment and supply list are replicated for each area.
 - Attach/include your plan(s) for providing audio and visual privacy to mitigate distractions between the two test teams when requesting a large skill lab waiver.
 - Waivers are subject to periodic review to maintain a consistent testing experience statewide—call (888)401-0462 with waiver questions.
 - ***Distraction and Interruption Free Knowledge Test Room, if applicable**
 - ***Holding or Waiting Area** – where candidates may wait to take the exam
- *Not needed if remotely proctored knowledge testing is taking place

Due to test security, active cameras or video devices in the skills lab or knowledge test room are prohibited!



ADDITIONAL EQUIPMENT NORMALLY PROVIDED BY

RN TEST OBSERVER

(OR MAY BE PROVIDED BY THE TEST SITE)

- RN Test Observer may provide their own laptop or tablet for skill testing and three tablets or laptops for knowledge testing (mobile tester)
- Pens/pencils for recordings
- Scratch paper
- 4 basic calculators – three in the knowledge test/one in the skills test area
- Official data recording forms (available on D&SDT-Headmaster's Minnesota webpage)
- Small clipboard to place the recording form on
- Knee-high elastic stocking that will fit actor
- Non-skid footwear for actors (easy to put on)
- Over-sized button-up shirt, sweat pants/shorts, socks that will easily fit over the actor's clothing
- Sample food items (single-serve size containers of applesauce, pudding, etc.)
- Diet card (available on D&SDT-Headmaster's Minnesota webpage), spoon, napkins and bendable straw
- Actor's toothbrush, toothpaste, and paper cup
- Lotion for Foot Care task
- Tissue or toilet paper
- Gait/Transfer belt you know will fit your actor
- Basic watch with a second-hand or travel clock with a second-hand



- 1 clear 240ml glass and 1 clear 120ml glass for Feeding Task (available in testing kits from D&SDT-Headmaster)
- **AUDIO KNOWLEDGE TEST ADMINISTRATION:** Disposable wired headphones or earbuds that can plug into the computer speaker jack (Amazon sells disposable ones – Bluetooth-connected devices are not allowed)
- Pre-measured "urine" fluid amounts in unmarked containers (hint: use yellow food coloring in water for the Bedpan, Emptying Urinary Drainage Bag tasks)
- Two audible count-down timers (one for 15 minutes left warning and one for 30 minutes up) or use the countdown timer on the TMU© Observer screen



RECOMMENDED ADDITIONAL ITEMS TO CARRY IN TESTING KIT

- Washcloths and towels that you know are clean to be used during the Modified Bed Bath task on your actor
- A syringe to easily fill the drainage bag with pre-measured fake 'urine'
- Soap - **PERI-WASH AND NO-RINSE SOAPS ARE NOT ALLOWED**
- Extra audible count-down timers in case a set doesn't work or batteries are dead
- Extra disposable wipes and single-serve food items for the Feeding task
- Back up hand sanitizer(s)
- Other small items you can use as backups to salvage a test event when something breaks or is missing, etc.

Testing sites and RN Test Observers may mutually agree to a different mix of equipment distribution, depending on the test site's mutual agreement. Please call D&SDT-HEADMASTER at (888)401-0462 if we can assist you regarding any of these issues.

TEST SITE AFFIDAVIT:

Our facility will attest on the Minnesota TMU© Test Site Application that our:

- Test Site has the equipment (or double the equipment for waiver request test sites) listed herein and will make the equipment available to the certified RN Test Observer(s) for the purpose of administering nurse aide knowledge and skill tests to nurse aide candidates at our test site for days we have scheduled test events in TMU©. (Pictures of the layout of the testing areas, equipment/supplies, etc., are to be uploaded with the MN TMU© Test Site Application.)
- Our Facility is not under authoritative sanctions. We have read, understood, and will abide by all listed guidelines.

RN TEST OBSERVER/TASE AFFIDAVIT:

RN Test Observers-TASEs will attest on the Minnesota TMU© RN Test Observer|Test Administration Services Entity (TASE) Application that they will provide at least the equipment and supplies listed under ADDITIONAL EQUIPMENT NORMALLY PROVIDED BY RN TEST OBSERVER for the purpose of administering nurse aide knowledge and skill tests to nurse aide candidates that they have committed their team to test events for any test dates created in TMU©.