

SKILL TEST INSTRUCTIONS

These instructions are to be placed in the common area so **all** candidates have an opportunity to read these instructions before going into the skill test area.

YOU ARE NOT ALLOWED TO LEAVE ANY TESTING AREA UNTIL FINISHED WITH YOUR TEST. PLEASE REMEMBER TO USE THE RESTROOM BEFORE ENTERING THE TESTING ROOM.

ANY AND ALL ELECTRONIC DEVICES CAPABLE OF RECEIVING OR TRANSMITTING *MUST BE TURNED OFF*** (NOT ON VIBRATE OR MUTE) DURING TESTING AND ARE NOT ALLOWED TO BE NEAR OR ON YOUR PERSON DURING TESTING.**

ANY PERSONAL BELONGINGS (PURSE, BAGS, CELL PHONES, SMART WATCHES, FITNESS MONITORS, LAPTOPS, TABLETS, ETC.) NEED TO BE PLACED IN THE DESIGNATED AREA INSIDE THE TESTING ROOM WHEN YOU ENTER. REMEMBER TO COLLECT YOUR BELONGINGS WHEN YOU LEAVE THE TEST AREA.

ANYONE ATTEMPTING TO USE ANY TYPE OF COMMUNICATION DEVICE OR ANY FORM OF TEST ASSISTANCE FROM ANY SOURCE FOR ANY PURPOSE DURING TESTING WILL BE ASKED TO LEAVE THE TEST SITE, WILL FORFEIT ALL TESTING FEES AND WILL HAVE THEIR TEST SCORED AS A FAILED TEST. THEY WILL BE REPORTED TO THE MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES (DHSS) AND WILL NOT BE ELIGIBLE TO SCHEDULE FOR A RETEST WITHOUT A LETTER FROM DHSS ALLOWING A RETEST.

WELCOME TO YOUR SKILL TEST

The RN Test Observer does not decide whether or not you pass or fail. The RN Test Observer only observes and records the steps s(he) sees you demonstrate. D&SDT-HEADMASTER staff in Helena, Montana and Findlay, Ohio will score your test when the RN Test Observer submits it for scoring.

- The first thing the Test Observer will do when you enter the skill test area is show you where the relaxation area is located.
- You will be asked to re-present your ID as a double check to ensure the RN Test Observer has your personalized skill test.
- The Test Observer will sit beside you and ask you if you have any questions about these instructions.
- The next thing the Test Observer will do is share with you the tasks you will be asked to demonstrate.
- Then the Test Observer will show you the location of the supplies you will need for your tasks and will demonstrate the equipment you will use for your assigned tasks. You will have an opportunity to ask the Test Observer any questions you may have during the equipment demonstration.
- You will have 30 minutes to complete your assigned skill tasks.
- When 10 minutes remain, you will be notified by the RN Test Observer.
- You will be asked to stop demonstrating when all 30 minutes have elapsed.
- The 30-minute skill test time starts when you actually begin the first task.
- Each of your skill tasks has a scenario. The Test Observer will read **one scenario at a time** to you. As soon as you understand the scenario, please actually perform and demonstrate the task.
- At the beginning of your first task, you may use hand sanitizer.
- **When appropriate, toward the end of your first task, you must actually correctly wash your hands with soap and water.**
- During the demonstrations of your other tasks, when appropriate, you may use hand sanitizer instead of actually washing your hands with soap and water.
- Steps **that are only verbalized do not count**.
- At anytime, before you run out of time, you may:
 - Ask the Test Observer to **reread** any scenario.
 - Correct any step on any task you believe you did incorrectly.
 - To make a correction, you must tell the Test Observer the specific task and what step(s) you will **re-demonstrate**.
- As you finish each demonstration, verbally tell the Test Observer you are finished and return to the relaxation area.
- The Test Observer will read your first scenario to you and will start the time when you begin your first demonstration.