

## **Challenge Instructions:**

1. Click on Montana Application and Payment form 1402:
  - ❖ Forms can be submitted online with Visa or MasterCard payments.
  - ❖ Payments with cashier check, money order or facility check need to be mailed in to the office at: PO Box 6609 Helena, MT 59604.
  - ❖ You must list a test site from the Montana Regional Test Site List on your form.
2. Submit your forms directly online.
3. Headmaster will schedule you for the next available date at the test site of your choice and send you a Confirmation Letter with your testing instructions.
  - a. You must include an email address on your application form so you receive your Confirmation Letter and Test Results.
4. **IMPORTANT!!!** View the Candidate Handbook online at [https://hdmaster.com/testing/cnatesting/montana/mtformpages/forms/MT\\_CNA\\_CandidateHandbook2018.pdf](https://hdmaster.com/testing/cnatesting/montana/mtformpages/forms/MT_CNA_CandidateHandbook2018.pdf), you can view this online or print it. It includes all the rules and instructions for testing, a terminology and vocabulary list to study for the knowledge test, and a list of all the skills on which we test with a very specific study guide for each skill. When you challenge the exam, you only get one chance to take the exam. Training and/or working in a facility are very different from testing. The easiest way to fail the exam is to refrain from studying the skills as they are currently being tested!

Thank you!  
Danielle Mock  
Headmaster