

ELECTRONIC KNOWLEDGE TEST INSTRUCTIONS

To be placed in the waiting/sign in area so all candidates have an opportunity to read these instructions before going to the knowledge test portion their exam. A laminated copy is to be placed by each knowledge test station, so the candidate may refer back to these directions during his/her electronic knowledge test.

YOU ARE NOT ALLOWED TO LEAVE THE KNOWLEDGE TESTING AREA/ROOM UNTIL FINISHED WITH YOUR KNOWLEDGE TEST. PLEASE REMEMBER TO USE THE RESTROOM BEFORE ENTERING THE TESTING ROOMS, IF NEEDED.

CELL PHONES, SMART WATCHES, FITNESS MONITORS AND ANY OTHER ELECTRONIC DEVICES **MUST BE TURNED OFF** (NOT ON VIBRATE OR MUTE) DURING KNOWLEDGE TESTING.

USAGE OF CELL PHONES, SMART WATCHES, FITNESS MONITORS OR ANY OTHER ELECTRONIC DEVICES (TABLET, LAPTOP, I-POD, ETC.) IS NOT ALLOWED IN THE TESTING AREAS AND THESE ITEMS ARE NOT ALLOWED TO BE NEAR OR ON YOUR PERSON (IN POCKET, ON WRIST, ETC.) DURING TESTING. ANY PERSONAL BELONGINGS (PURSE, BAGS, CELL PHONES, SMART WATCHES, FITNESS MONITORS, LAPTOPS, TABLETS, ETC.) NEED TO BE PLACED IN THE DESIGNATED AREA INSIDE THE TESTING ROOM WHEN YOU ENTER. DEVICES AND BELONGINGS MAY BE COLLECTED WHEN YOU LEAVE THE TEST AREA AFTER COMPLETING AN EXAM COMPONENT.

ANYONE USING A CELL PHONE, SMART WATCH, FITNESS MONITOR OR ANY OTHER ELECTRONIC DEVICE (TEXTING/GOOGLE SEARCHING/ETC.) OR NAVIGATING AWAY FROM THE KNOWLEDGE TEST (GOOGLE SEARCHING, EMAIL, ETC.) DURING TESTING WILL BE ASKED TO LEAVE THE TEST SITE, WILL FORFEIT ALL TESTING FEES, WILL HAVE THEIR TEST SCORED AS A FAILED TEST AND WILL BE REPORTED TO THE NORTH DAKOTA DEPARTMENT OF HEALTH. YOU WOULD NOT BE PERMITTED TO RETEST WITHOUT A LETTER FROM NDDOH ALLOWING A RETEST.

There are 72 questions on your Knowledge Test. The questions will be presented to you on your computer screen. You will have a maximum of 90 minutes to complete the Knowledge Test. **You will be informed when there are 15 minutes remaining.**

If you have any issues with the computer, please raise your hand and I will come assist you.

When you are finished with your exam, please raise your hand, quietly tell me you are done, and I will log you out of your test.

DO NOT PRESS THE **“END TEST” BUTTON AT ANY TIME, *this is a step I will assist you with.***

I will direct you to your next area. Please remember to get your personal belongings brought in with you that you were directed to leave at the front of the room and exit the room quietly.

I may not answer any questions during the exam. Are there any questions now?