



NEVADA NURSING ASSISTANT

RN TEST OBSERVER OR TEST SITE EQUIPMENT LIST AND AFFIDAVIT FORM 1503NV

(TEST SITES: this form **MUST** be accompanied by form **1502NV**. A virtual test site visit will be arranged with D&SDT-HEADMASTER)

(RN TEST OBSERVERS: this form must be accompanied by forms **1500NV, 1501NV and 1505NV**)

The testing site must include all of the materials necessary to properly administer any of the randomly selected skill tests. The RN observer is required to review all of the skill tests assigned to the test candidates prior to administration and ensure that the appropriate laboratory equipment is available prior to testing. Please refer to the following list for equipment requirements.

EQUIPMENT/SUPPLIES PROVIDED BY TESTING SITE

- At least three internet-connected computers with the capacity to play .WAV files to administer oral exams.
- Internet-connected computer, laptop or tablet in Skill Test area and/or internet access for RN Test Observer provided laptop or tablet
- Hand washing sink with hot and cold running water, liquid soap, and paper towels (**must be no further than 30 second walk from skills lab and within the distraction and interruption free skill task area**)
- Long term care bed with working bed brakes and bed controls (**Beds that automatically lock when raised [legs stay down] or have alarm sounds when locked are not acceptable – brakes must require manual engagement in order to lock**)
- Manikin (anatomically correct – perineal area for female)
- Working privacy curtain(s) (may not be portable screen)
- Bedside stand
- Overbed table.
- Wheelchair with working brakes and removable footrests
- Toilet or Commode (if toilet is not available in skills lab)
- Food tray & disposable spoons.
- Teaching – (bi-aural) stethoscope with two different sized BP cuffs
- Pulse oximeter (non-verbal – does not announce oxygen reading)
- Electronic blood pressure monitor with cuff (non-verbal – does not announce BP reading, wrist types are not acceptable)
- Digital oral thermometer with thermometer sheathes.
- Dentures (one plate, upper or lower, only for testing), denture container and denture cleanser
- Water pitcher and glass
- Bed pans – 1 Standard and 1 Fracture Pan
- Urinary Drainage Bag with catheter and tubing

- Additional catheter with tubing.
- Output measurement container/graduate
- Wash basins
- Emesis basin
- Gait belts/transfer belts
- Linens including: pillows (4), pillowcases, flat and fitted sheets, bath blankets, towels, wash cloths, water proof pads, blanket, resident’s gowns
- Laundry receptacle (hamper)
- Wastebasket
- Isolation Gowns (must have ties, no Velcro or snaps)
- Disposable Gloves – in assorted sizes
- Tissue/Toilet Paper
- Alcohol or alcohol pads
- Hand sanitizer

ROOM REQUIREMENTS

- **Distraction Free Skills Lab with wall clock** - for administration of skills exam (with all equipment and supplies listed available and in good working order)
- **Distraction Free Knowledge Test Room with wall clock** – for administration of the Knowledge Exam
- **Holding or Waiting Area** – where candidates may wait to take the exam
- **Any signage (posters) or displays in skill/knowledge test rooms that may cue candidates on skill performance or knowledge test questions and answers must be covered or removed on test days**
- **If the skills lab and/or knowledge test room have any interior windows (i.e. – on the door), they would need to be covered (blinds/etc.) during testing.**

Due to test security, cameras in the skills lab or knowledge test room are prohibited!

PLEASE SEE BACK SIDE OF FORM →

**ADDITIONAL EQUIPMENT PROVIDED BY THE
RN TEST OBSERVER**

- RN Test Observer may provide own laptop or tablet for Skill testing
- Actor's toothbrush, toothpaste and paper cup
- Official data recording forms - post it pads provided by Headmaster
- Small clipboard on which to place the recording form
- Pens/pencils for documenting recordings
- Three audible count-down timers (2 for the skills testing and one for the knowledge testing)
- Non-skid socks for Actor
- Lotion for Foot Care
- Oversized button shirt/blouse, sweat pants, and socks that will easily fit over actor's clothing
- Sample food items (single serve size container of applesauce, pudding etc.)
- Diet Card and napkins
- 1 Clear 240 cc glass for Feeding Skill (a bendable straw is recommended to use with this skill)

- **ORAL TEST ADMINISTRATION:** Disposable headphones/ear buds to plug into the computer speaker jacks
- Pre-measured "urine" fluid amounts in unmarked containers (hint: use yellow food coloring in water for bedpan and output and urinary drainage bag tasks)
- Watch with a second hand

RECOMMENDED ADDITIONAL ITEMS TO CARRY IN TESTING KIT

- Wash cloths and towels that you know are clean to be used during the Abbreviated Bed Bath task on your actor
- A syringe to easily fill the drainage bag with pre-measured fake 'urine'
- Extra audible count-down timers in case a set doesn't work or batteries are dead
- Other small items you can use as backups to salvage a test event when something breaks or is missing etc.
- Back up hand sanitizer

Testing sites and RN observers may mutually agree to a different mix of equipment distribution depending on mutual agreement with the test site. Please call HEADMASTER toll free at (800)393-8664 if we can be of assistance regarding any of these issues.

Site Affidavit: *We hereby certify that* (Facility Name) _____

Phone: _____ Ext: _____ Fax Number: _____

Contact Person's Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

has the equipment listed herein and will make the equipment available to D&SDT-HEADMASTER/DHSS certified RN Test Observers (independent contractors) for the purpose of administering nurse aide knowledge and skill tests to nursing assistant candidates at our test site for days we have agreed to schedule any test events.

Test Site Administrator Signature: _____ Date: _____

RN TEST OBSERVER AFFIDAVIT: (To be signed by the RN Test Observer when applying for certification).

I hereby certify that test sites will be checked before starting each test event to ensure that the test site equipment listed herein is available and in good working order. If not, I will report missing or inoperable test site equipment by listing it in WebETest under the test irregularities before submitting my test event observations for scoring. I will carry at least the minimum equipment/supplies listed on the Additional Equipment Provided by RN Observer to each test event I choose to oversee.

RN Observer Signature: _____ Date: _____