



OHIO STNA –D&S DIVERSIFIED TECHNOLOGIES
RN TEST OBSERVER - TESTING SITE EQUIPMENT LIST AND AFFIDAVIT FORM 1503OH

(This list MUST be accompanied by Form 1502OH and pictures of each room and the required equipment)

The testing site must include all of the materials necessary to properly administer any of the randomly selected skill tests. The RN Test Observer is required to review all of the skill tests they receive prior to administration and ensure that the appropriate laboratory equipment is available prior to testing. Please refer to the following list for equipment requirements.

Equipment Provided by Testing Site

- Hand washing sink with running water, soap (liquid or foam), and paper towels (**must be no further than 30 second walk from skills area**)
- Long term care bed with side rails, with working bed brakes (**beds that brakes are locked when in lowest position and beds that alarm sounds when brakes are on are not acceptable, brakes have to be able to be manually engaged**)
- Call light or signaling device (doesn't have to be a working call light)
- Working privacy curtain(s) (overhead rail, pull type with minimum of 4' or rail -- may not be a folding or portable screen)
- Bedside stand
- Over bed stand
- Walker
- Manikin (anatomically correct – peri area for male and female)
- Wastebasket(s)
- Laundry receptacle (hamper)
- Hand sanitizer
- Wall clock with second hand – in knowledge test room and skills lab
- Wheelchair with working brakes and removable foot rests
- Linens including: pillows, top linens, pillowcases, clothing protectors, flat and fitted sheets, bath blankets, towels, wash cloths, water proof pads, blanket or bed spread, resident gowns (**NO SNAPS**)
- Gait belts/transfer belts
- Gloves – various sizes
- Isolation gowns (May be disposable or cloth washable type as long as enough are available on testing date; Gowns that have tie, Velcro or tape for fastening or one that has a hole with no ties that is just put over the head are all acceptable for testing)
- Goggles or Face Shields (several for candidates testing during the day)
- Sanitizer spray or wipes (to disinfect the goggles or face shields and container they are placed in)
- Bed pans – 1 Standard and 1 Fracture Pan
- Wash basins
- Emesis basins
- Output measurement container/graduate
- Food tray, plate, silverware
- Dentures, denture container and denture cleanser (*toothpaste is okay*)
- Knee high anti-embolism elastic stocking
- Disposable adult briefs
- Urinary drainage bag with tubing
- Catheter with tubing
- Alcohol or antiseptic/alcohol wipes
- Balance scale or analog scale
- Tissue/toilet paper

ROOM REQUIREMENTS:

- **Distraction & Interruption Free Skills Lab** – with all equipment and supplies listed available and in good working order
- **Distraction & Interruption Free Knowledge Test Room**
- **Holding or Waiting Area** – where candidates may wait to take the exam
- **Any signage (posters) or displays in skill test room that may cue candidates on skill performance must be covered or removed on test days**

Testing sites and RN Test Observers may mutually agree to a different mix of equipment distribution and a test observer may use their consumable supplies reimbursement to purchase consumables from the test site or bring linen and take care of laundry depending on mutual agreement with the test site. The test site may also choose to receive the consumable supplies reimbursement and provide the consumables for test events conducted at the test site and would then be free to apply any excess consumable supplies reimbursement money toward a nominal facility use fee. Please call D&SDT-HEADMASTER toll free at (877)851-2355 if we can be of assistance regarding any of these issues.

Site Affidavit: *We hereby certify that-*

Facility Name: _____

Phone: () _____ Ext: _____ Fax Number: () _____

Contact Person's Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

has the equipment listed herein and will make the equipment available to D&SDT-HEADMASTER certified RN Test Observers (independent contractors) for the purpose of administering STNA knowledge and skill tests to nursing assistant candidates at our site.

Site Administrator Signature: _____ Date: _____ | _____ | _____

Additional Equipment Provided by RN Observer or Flexible Test Site

- Actor's toothbrush, toothpaste and paper cups
- #2 pencils for paper knowledge test administration
- Scratch paper
- Four (4) basic calculators –three for knowledge test/one in skills test- (**cell phones cannot be used as calculators**)
- Official data recording forms (*available on D&SDT Ohio webpage*)
- Two digital audible count-down timers
- Travel clock or wrist watch with a second hand
- Liquid or foam soap (**no rinse soaps are not allowed**)
- Alcohol wipes
- Tissues/Toilet Paper
- Sanitizer or sanitizing wipes (*to disinfect the goggles or face shields and container*)
- Plastic container (like a small Rubbermaid type) for candidates to place goggles/face shields in when removed
- Over-sized button-up shirt/blouse, sweat pants/shorts, and socks all fitting over actor's clothing
- Non-skid shoes or slippers – *that are easy to put on actor (NO SLIPPER SOCKS)*
- Nail files, orange sticks and container (*i.e. empty tissue box*) to place used orange sticks in)
- Hair brush, comb and hand mirror
- Single-serve food items (*single serve size containers of applesauce, pudding etc.*)
- Diet card (*available on D&SDT Ohio webpage*), spoon, napkins and optional bendable straw
- 1 clear 240ml glass – 1 clear 120ml juice glass for feeding task- (*glasses provided by D&SDT*)
- **ORAL TEST ADMINISTRATION:** For paper tests; a tape player/walkman with working stereo headphones/earbuds to plug into the cassette or MP-3 player (Observer must ensure that the tape player either has an AC adapter to plug into an available outlet, or has fresh batteries - MP-3 player sent with test fully charged). For electronic tests; headphones/earbuds that can plug into the computer speakers. (*Remember to clean headphones/earbuds with alcohol pad, or use disposable ones.*)
- Pre-measured "urine" fluid amounts in unmarked containers (hint: use yellow food coloring in water for Bedpan and Output and Emptying Urinary Drainage Bag Tasks)

FOR ELECTRONIC TEST SITES:

- At least 4 Internet-connected computers in the knowledge test room (if password protected, this information would need to be given to D&SDT in advance of the test event.)
- 1 Internet-connected computer in the skills lab (laptop that can be moved is preferable, but if a stationary computer, it needs to be in an area that the test observer can easily observe the skills demonstrations)

ROOM REQUIREMENTS:

- ***If testing rooms are windowed internally where people can see in the rooms when testing, the windows must be covered with blinds, curtains or other covering on testing days to maintain a distraction free testing environment.***
- ***Due to test security, cameras are PROHIBITED in the skills lab and knowledge test room!***