

## GUIDELINES FOR MAP TESTING UTILIZING ASL INTERPRETERS

1. ASL interpreters are requested through MCDHH. Requests for service must be submitted to the Commission (by DSDT) at a MINIMUM two weeks before the test date.
  - a. Interpreter services are not guaranteed on any given test date. If we are made aware that an interpreter is not available the candidate will be notified as soon as possible.
  - b. The video modules for MAP terms in ASL are currently being updated as the MAP curriculum has changed. Currently, no new start date.
  
2. The ASL Interpreter may translate into ASL the instructions as given by the proctor/tester at the beginning of the testing session.
  - a. The ASL interpreter does not need to share with the Knowledge proctor or MAP tester what communication occurs between the candidate and the ASL interpreter. The ASL interpreter is covered with the code of conduct rules through MCDHH.
  
3. Additional test time is given for ASL approved test candidates:
  - a. 30 additional minutes for the knowledge test.
    - i. The candidate is allowed to have all questions interpreted, but the maximum time for testing is 1hr 45 minutes. (normal time +30 minutes)
  - b. 15 additional minutes for transcription test
    - i. The maximum time for testing is 30 minutes. (normal time + 15 minutes)
  - c. 10 additional minutes for medication administration test
    - i. The maximum time for testing is 20 minutes. (normal time + 10 minutes)
  
4. No show policy:
  - a. No show policy (for the ASL interpreter) - if the interpreter is late (or doesn't show up at all), the candidate can choose to still take the test without the interpreter and without penalty if they get a failing score.
    - i. If the candidate chooses not to test without the interpreter, the candidate will not be charged the \$45 no show fee.
    - ii. If the candidate does not show, arrives late, or has improper ID's, the candidate will not test and will be charged the \$45 no show policy.
    - iii. If the interpreter arrives late AFTER the candidate has already chosen to take the test without the interpreter, the interpreter is not permitted to join into a test event already PAST the direction/sign in phase.

---

Interpreter's Printed Name

---

Interpreter's Signed Name

Date