



## MAP Training Practice Transcription vs. Transcription Pretest

It has come to our attention that MAP Trainers may be confusing the *Practice Transcription Skill Check Assignment* in TMU for the *Transcription Pretest* in TMU that is required as part of Certification testing eligibility.

The *Practice Transcription* is meant to allow staff to practice transcription using the tools and technology they will use to complete the *Transcription Pretest* in TMU and, starting April 18th, the Transcription component of the Certification Test. The *Practice Transcription Skill Check Assignment* is available to students while they are in the course. The MAP Trainer needs to score the practice transcriptions to give feedback to their students.

Once the MAP Trainer enters a course completion date into TMU, meaning the student has completed the 9 units of the course, and passed the Unit 9 quiz, the *Practice Transcription* in TMU will convert to the *Transcription Pretest*. The student will have to complete the *Transcription Pretest* with 100% accuracy. The Trainer must provide written feedback, if applicable, score the transcription as pass or fail and TMU will automatically enter that the student has passed the *Transcription Pretest* into their TMU student record. After employment verification, the student is now able to schedule their Certification Test.

In a nutshell, the student will not be able to schedule a Certification Test in TMU until their record in TMU shows that they have successfully completed the:

1. 9 units of the course and passed the Unit 9 quiz
2. Transcription Pretest
3. Medication Administration Pretest
4. Multiple Choice Knowledge Pretest

For more details specific to the *Practice Transcription* and the *Transcription Pretest*, please view the new MAP Trainer Basics webinar [here](#) (slides 73-78 and 94-96) or go to the [mapmass.com](http://mapmass.com) site. For those Trainers that completed training in the online curriculum prior to the MAP Trainer Basics webinar being available, we strongly recommend that you take the time to view it now.

Warm regards,

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